

Cherokee Community School District

Board Members:

Mrs. Laura Jones- President
Mrs. Jodi Thomas-Vice President
Mrs. Angie Anderson
Mrs. Patty Brown
Mr. Brian Freed

Regular Board Meeting
July 19, 2021
5:30 p.m.
WHS Library

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Dr. Kimberly Lingenfelter, Superintendent

**Public Hearing
Return to Learn Plan 2021-2022
Cherokee Community School District, 600 West Bluff Street
Monday, July 19, 2021 @ 5:30 PM**

Cherokee Community School District will have a public hearing on the Return to Learn Plan for the 2021-2022 school year. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by July 19, 2021 by 2:00 PM along with your phone number and you will be called.

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| <ol style="list-style-type: none"> 1. Call the public hearing to order 2. Approve the agenda 3. Overview of the Return to Learn Plan for the 2021-2022 school year 4. Recognition of Visitors – Any person interested may file objections to the Return to Learn Plan for the 2021-2022 school year by submitting comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by July 19, 2021 by 2:00 PM 5. Close the public hearing 6. Adjournment |
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**Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, July 19, 2021 following the Public Hearing**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at klingenfelter@ccsd.k12.ia.us by July 19, 2021 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

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| <ol style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance |
| <ol style="list-style-type: none"> 5. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda |
| <ol style="list-style-type: none"> 6. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the regular meeting [6-21-21] and the public hearing [6-21-21] B. Approve financial statements C. Approve monthly bills D. Approve resignations E. Approve retirements F. Approve internal transfers G. Approve contract extensions Kelly Mullins - CES Library Associate Jacob Bruce - CMS Track Coach Sarah Tracy - Co-Varsity Girls Golf Coach Joe Vannatta and Tricia Vannatta - Co-Directors WHS Play |
| <ol style="list-style-type: none"> 7. Communication and Reports <ol style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report |
| <ol style="list-style-type: none"> 8. Policy Clerical Change(s): None |

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

Affirm: 103 Educational and Operational Plan; 104 Anti-Bullying Anti-Harassment Policy; 104E1 Complaint Form; 104E2 Witness Disclosure Form; 104E3 Disposition of Complaint Form; 104R1 Anti-Bullying Anti-Harassment Investigation Procedure; 200.1 Organization of the Board of Directors; 200.1R1 Organizational Meeting Procedures; 200.2 Powers of the Board of Directors; 200.3 Responsibilities of the Board of Directors

9. New Business

- A. Discussion of/ action concerning ECLC, CES, CMS, and WHS Handbooks for the 2021-2022 school year
- B. Discussion of/ action concerning the official newspaper for the 2021-2022 school year
- C. Discussion of/ action concerning the Return to Learn Plan for the 2021-2022 school year
- D. Discussion of/ information concerning End of Year Reports for the 2020-2021 school year
- E. Discussion of/ information concerning Summer 2021 projects/timelines
- F. Discussion of/ information concerning preliminary enrollment numbers
- G. Discussion of/ information concerning Board Policy 401.14 Employee Expression [First Reading]
- H. Discussion of/ information concerning Board Policy 502.3R1 Student Expression and Student Publications Code [First Reading]
- I. Discussion of/ information concerning Board Policy 804.6 Use of Recording Devices on School Property [First Reading]
- J. Discussion of/ information concerning Board Policy 804.6R1 Use of District Owned Recording Devices on District Property Regulation [First Reading]
- K. Discussion of/ information concerning Board Policy 905.3 Weapons in the School District [First Reading]
- L. Discussion of/ information concerning steps in a school bond election - CES Open House scheduled for Thursday, August 19, from 5:00 PM - 7:00 PM

10. Board Committee Reports

- A. Curriculum and Instruction – Anderson and Thomas
- B. Policy – Brown and Freed
- C. Finance* – Brown and Freed
- D. Building, Grounds, Capital Projects – Anderson and Jones
- E. Transportation, Nutrition – Jones and Thomas

11. Items of Interest for the Next Meeting [August 16, 2021 @ 5:30 PM]

- A. Discussion of/ action concerning district goals for 2021-2022
- B. Discussion of/ information concerning IASB School District Fiscal Facts
- C. Discussion of/ information concerning ISASP, FAST, and MAP scores

12. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2021-2022

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|-------------------------------|--------------------------------|-------------------------------|-------------------------------|
| April 19th, 2021 @ 5:30 pm | May 17th, 2021 @ 5:30 pm | June 21st, 2021 @ 5:30 pm | July 19th, 2021 @ 5:30 pm |
| August 16th, 2021 @ 5:30 pm | September 20th, 2021 @ 5:30 pm | October 18th, 2021 @ 5:30 pm | November 15th, 2021 @ 5:30 pm |
| December 20th, 2021 @ 5:30 pm | January 17th, 2022 @ 5:30 pm | February 21st, 2022 @ 5:30 pm | March 21st, 2022 @ 5:30 pm |

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

CHEROKEE CSD

2021-2022 Updated Return-to-Learn (ESSER III) Plan

7-19-2021

Introduction

Cherokee CSD is committed to supporting students, families, and staff. Staff deliberated on three models as directed by the Iowa Department of Education. With guidance and support from the Department of Education and the Northwest Area Education Agency the models are: a Required Continuous (Virtual) Learning model, a Hybrid Learning model, and an On-site Learning model. All models are intended to assist staff, students, and families in providing for the meaningful continuation of learning. Even though we have planned for three different learning models, we still believe that the On-site Learning model is the optimal learning environment for students.

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| Required Continuous (Virtual) Learning Model | Students are at home learning online |
| Hybrid Learning Model | Half of student population in the buildings at one time |
| On-Site Learning Model <i>** Planning on starting with this for the 2020-2021 school year</i> | Students and staff are all learning face-to-face in our buildings seeking health and safety guidelines from the CDC, Iowa Department of Public Health, Cherokee County, Iowa Department of Education |

At the beginning of the 2021-2022 school year, assessments will be administered and data analysis conducted to determine the educational level and proficiency of students. Staff will revise curriculum maps and pacing guides as necessary. In addition to the traditional routines that are taught, students will be taught accessing gmail, accessing Google calendar, joining zoom meetings, accessing digital content, participating appropriately during instruction, navigating Google classroom or SeeSaw, and accessing the help desk for technical questions.

Additionally, at the beginning of the 2021-2022 school year, the nursing department and staff will cover proper hand-washing, cough and sneeze etiquette, physical distancing, nutrition, and disinfecting methods to limit the spread of COVID-19 as much as possible. As extra safety measures, options for diagnostic and screening testing, information regarding vaccinations, cleaning supplies and hand sanitizer will be made available to students, families, and staff. High-touch areas in the buildings and classrooms will be cleaned more frequently with hospital-grade disinfectant. IDPH guidance will be monitored and adjustments made to procedures as needed.

Food security for students will be addressed through the school lunch program, as allowed by the U.S. Department of Agriculture, in all three models.

Cherokee Schools will be face to face for the 2021-2022 school year. If you have questions or concerns please contact your building administrator.

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

On-site Learning Model (Face to Face, in school)

- The On-site (face to face) Learning Model will be implemented August 23, 2021 per the board approved 2021-2022 school calendar
- Face coverings will be optional
- Anyone with a fever of 100.4 or above should not attend school or activities
- Students are not allowed at school or activities until they have been fever free, without medication, for 24 hours
- Anyone with symptoms of illness should not attend school or activities
- Accommodations will be made for students and staff who have underlying health or other conditions that make returning to school difficult or impossible
- Students will have hand sanitizer available to them upon entrance to the building and in multiple locations throughout the buildings
- If your child forgets something, you may leave items at the building entrances and buzz in to talk to building secretaries
- Access of outside agencies will be determined on a case-by-case basis
- We will follow IDPH and Department of Education Guidelines to the best of our ability

Hybrid Learning Model (half of student population in the building)

- The Hybrid Learning Model will be implemented when a decision is made by the Governor or District Health Department that buildings should operate with half capacity while maintaining social distancing
- When students are not attending school on-site, they will be completing coursework at home
- If directed to implement the Hybrid Learning Model, Wednesdays will not be shortened days for students
- If directed to implement the Hybrid Learning Model, all PK-6 students, EL and SPED students will be in session and all general education 7-12 students will take devices home
- We are relying on the State of Iowa to provide internet connectivity to families who are unable to acquire this on their own
- If internet connectivity is not available to families, hard copies, and materials downloaded to student devices will be provided
- Professional development for staff may be provided virtually

Required Continuous (Virtual) Learning Model

- The Required Continuous (Virtual) Learning Model will be implemented when a decision is made for emergency closure by the Governor or District Health Department

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

- Learning provided to students during the Required Continuous (Virtual) Learning Model will be required with attendance taken by teachers, grades issued, and credit awarded
- If directed to implement the Required Continuous (Virtual) Learning Model, all PK-6, EL and SPED students will be face-to-face in session and all general education 7-12 students will take devices home, unless otherwise directed by the Governor or District Health Department
- We are relying on the State of Iowa to provide internet connectivity to families who are unable to acquire this on their own
- If internet connectivity is not available to families, hard copies, and materials downloaded to student devices will be provided

| School Roles and Responsibilities | |
|--|--|
| Administration/ Principals | <ul style="list-style-type: none"> ● Monitor communication between teachers and their students ● Be an instructor in every Google Classroom (existing or new) and complete “virtual walk-throughs” ● Review records of student attendance ● Work with teachers to reach out to students who have not actively participated ● Support faculty and students/families |
| Instructional Coaches | <ul style="list-style-type: none"> ● Communicate regularly with administration and classroom teachers ● Provide supplementary learning activities that support teacher and student goals ● Collaborate with teachers to support their roles in distance and in-person learning ● Provide professional development learning opportunities as needed |
| Technology Department | <ul style="list-style-type: none"> ● Provide at least one device per student (grades 1-12) as requested and possible ● Support faculty and students/families ● Provide written/video support to assist faculty with using district identified resources ● Be available for teachers and students as needed for support and respond to identified technology issues |
| Core Teachers | <ul style="list-style-type: none"> ● Collaborate with other members of your team or department to design hybrid and required continuous learning experiences for your students ● Use district curriculum and resources to communicate and deliver content ● Keep records of students attendance and work completion - submit information to building principals at the end of each week ● Follow pacing guides or other district guidance ● Communicate with parents which online resources your students will access upon implementation of plan(s) and when changes are made ● Include the name of the resource(s) in your communication ● Communicate with and provide timely feedback 2-3 times a week with your students ● Reach out to students who have not actively participated ● Communicate with parents, as necessary ● Paper packets will be provided to students who are struggling to be successful with online learning after multiple attempts working with teachers or to students who are having problems with connectivity |

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

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| <p style="text-align: center;">Special Education Teachers</p> | <ul style="list-style-type: none"> • Communicate regularly with the subject or classroom teachers who teach the students on your caseload • Provide activities that support IEP goals • Communicate regularly with students on your caseload and/or their parents • Provide supplementary learning activities for students on your caseload • Provide paper/pencil packets of work when a student is not being successful with online learning or is not able to be connected to online learning |
| <p style="text-align: center;">Learning Support Teachers (Reading Specialists & EL)</p> | <ul style="list-style-type: none"> • Communicate regularly with the subject or classroom teachers who teach the students on your caseload • Communicate regularly with students on your caseload and/or their parents • Provide supplementary learning activities for students on your caseload |
| <p style="text-align: center;">Elementary Specials (PE, Music, Art, Library, Guidance)</p> | <ul style="list-style-type: none"> • Students will access the Specials Google Classroom/See Saw and work through the activities for their Specials day • Communicate with students/families who reach out for assistance • Collaborate to determine how to share this information with students and families |
| <p style="text-align: center;">5-8 Music</p> | <ul style="list-style-type: none"> • Develop a bank of activities being mindful of the resources families may or may not have in their home • Communicate with students/families who reach out for assistance |
| <p style="text-align: center;">5 - 8 Exploratories</p> | <ul style="list-style-type: none"> • Collaborate with other members of your team or department to design distance learning experiences for your students • Use district curriculum and resources to communicate and deliver content • Follow the district guidance • Communicate with parents which online resources your students will access upon implementation of the plan(s) and when changes are made • Include the name of the resource(s) in your communication • Communicate with and provide timely feedback 2-3 times a week with your students • Reach out to students who have not actively participated • Communicate with parents, as necessary |
| <p style="text-align: center;">Counselors</p> | <ul style="list-style-type: none"> • Serve as a liaison for communication with students/families in crisis • Provide resources for students and families to support them while they are away from school • Communicate regularly with the subject or classroom teachers to see if students in their classes need support • Provide office hours to support students in crisis |
| <p style="text-align: center;">Media Specialists</p> | <ul style="list-style-type: none"> • Collaborate with colleagues to find resources for high-quality distance learning experiences and research • Regularly check in with subject and classroom teachers to identify ways to support their design of distance learning experiences |
| <p style="text-align: center;">Associates & Other Classified Employees</p> | <ul style="list-style-type: none"> • Associates and other classified employees will be asked/required to work depending on their position/roles/responsibilities which will vary from building to building • Associates may be asked to assist Special Education teachers to support the academic |

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

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| | and social-emotional needs of students they serve including reading to students, making packets, delivering supplies, etc. |
| AEA Speech Pathologists, Strategists, Social Worker, OT, PT | <ul style="list-style-type: none"> • Communicate regularly with the subject or classroom teachers who teach the students on your caseload • Provide activities that support IEP goals • Communicate regularly with students on your caseload and/or their parents • Provide supplementary learning activities for students on your caseload |

Student Roles and Responsibilities

- Establish daily routines for engaging in the learning experiences
- Identify a space in your home where you can work effectively and successfully
- Identify a space in your home where you can participate in online learning
- During any online learning sit at a table and wear school appropriate dress
- Monitor online platforms daily
- Engage in all learning with academic honesty
- Communicate proactively with your teachers if you cannot meet deadlines or require additional support
- Comply with Cherokee Internet Safety Policy (506.5) including expectations for online etiquette

| For questions about... | Contact |
|--|--|
| a course, assignment, or resource | the relevant teacher |
| a technology related problem or issue | the relevant teacher or tech department |
| a personal, academic or social-emotional concern | the relevant teacher or guidance counselor |
| other issues related to distance learning | your school principal |

Family Roles and Responsibilities

- Provide support for your children by:
- Establishing routines and expectations
 - Defining the physical space for your child to study
 - Monitoring communications from your child's teachers
 - Completing daily check-in/check-out
 - Taking an active role in helping your child process his/her learning
 - Establishing times for quiet and reflection
 - Encouraging physical activity and/or exercise
 - Remaining mindful of your child's stress or worry
 - Monitoring how much time your child is spending online
 - Keeping your child social, but set rules around their social media interactions

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

| For questions about... | Contact |
|--|--|
| a course, assignment, or resource | the relevant teacher |
| a technology-related problem or issue | the relevant teacher or tech department |
| a personal, academic or social-emotional concern | the relevant teacher or guidance counselor |
| other issues related to distance learning | your school principal |

| General Guidelines for Hybrid or Required Continuous (Virtual) Learning | |
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| Grading & Feedback | <ul style="list-style-type: none"> • Provide timely feedback, as it is essential to student learning; this is especially so in online learning environments • Provide clear communication regarding where/how students should ask questions and seek clarification • Monitor your email daily and respond to questions and communications from students/families • Grades will be based on work assigned during this time period and communicated • Follow up with students if work is not completed and remain sensitive to the fact that some families are facing challenges and may require time and support in order to complete work |
| Offline Work | <ul style="list-style-type: none"> • All tasks must be completed on a device or uploaded as a picture (avoid requiring printing) • Include offline activities in your lessons that connect to district objectives such as reading, engaging in discussions with a family member or friend remotely, writing in a journal, taking pictures and/or making a video |
| Instruction | <ul style="list-style-type: none"> • Strictly follow the guidelines for time and schedule provided by the district based on your grade level and subject area • Consider how to use gradual release of responsibility to enhance learning for students • Collaborate with your colleagues as appropriate |
| Deadlines | <ul style="list-style-type: none"> • Provide students ample time to complete assignments - more time than you would usually provide in class may be necessary for students • Make sure that all directions for tasks are clear and detailed |
| Online Learning Environment | <ul style="list-style-type: none"> • Use district supported platforms • Provide online learning opportunities as detailed by the district based on your grade level and subject area • Assess students to ensure learning is taking place |
| Online Learning | <ul style="list-style-type: none"> • Students have the opportunity to interact with one another and the teacher • All video online learning opportunities may be recorded |
| Video Conferencing Guidelines | <ul style="list-style-type: none"> • Students should be in a quiet learning area • School appropriate dress • Maintain class etiquette |

CHEROKEE CSD
2021-2022 Updated Return-to-Learn (ESSER III) Plan
7-19-2021

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| Paper Packets | <ul style="list-style-type: none">• Paper packets will be provided to students who are struggling to be successful with online learning after multiple attempts working with teachers or to students who are having problems with connectivity• Packets need to be provided for core subject areas and need to cover the same skills being taught with the online classes• Students are expected to complete the packets and turn them back into their teacher within a time frame determined by the teacher or building principal |
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**Cherokee Community School District
Public Hearing
June 21, 2021**

The Cherokee Community School District Board of Education held a Public Hearing on Monday, June 21, 2021, beginning at 5:30 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa

1. Call the public hearing to order

The hearing was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Thomas, seconded by Freed to approve the agenda. All Ayes

3. Overview of ESSER Funds

Lingenfelter reviewed the anticipated use of ESSER II and ESSER III Funds including sanitization supplies, testing, summer school and instructional services, HVAC and ventilation projects.

4. Recognition of Visitors - Objections

No objections were filed.

5. Close the Public Hearing

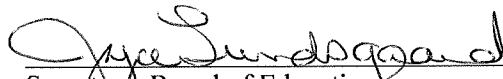
The public hearing was closed.

6. Adjournment

Moved by Thomas, seconded by Anderson to adjourn the public hearing at 5:38 P.M. All Ayes



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Regular Meeting
June 21, 2021**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, June 21, 2021 following the Public Hearing. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:38 P.M.

2. Approve the agenda

Moved by Thomas, seconded by Anderson to approve the agenda. All Ayes

3. Roll call of members in attendance

Roll call was taken. Board members present were, Brian Freed, Jodi Thomas, Laura Jones, Angie Anderson, Patty Brown – by phone

4. Action to excuse board members not in attendance

All board members were present.

5. Welcome Visitors

Visitors were welcomed. Jones referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

6. Consent Agenda

Moved by Thomas, seconded by Freed to approve the consent agenda. All Ayes

- Minutes of the meetings –Regular Meeting – 5/17/21
- Financial Statements
- Monthly Bills
- Resignations –Dan Ryan – CMS/WHS Special Education Teacher; Karissa Wych – CMS Paraprofessional; Carrie Cordova – CES Paraprofessional; Patty Reed – WHS Art Teacher
- Retirements – Lori Bruder – CES Librarian
- Internal Transfers – Kayla Reuter – from CMS Paraprofessional to CMS Secretary
- Contract Extensions – Kady Smith – CES Teacher
John Miller – CMS/WHS Special Education Teacher
Michael Morris – WHS Language Arts Teacher
Heather French – CES Preschool Teacher
Matt Malausky – CMS Football; Cindy Husman – CMS Track; Charity Anderson – Science Curriculum Lead Teacher; Jaylene DeVos – Mentor; Rachel Lucas – Mentor; Lisa Hare & Rebecca Hopkins – CMS Play Co- Directors; Stephanie Maass – CMS Lego League

7. Communication & Reports

Administrator and Director reports were given and are included in the board packet.

8. Policy

Moved by Freed, seconded by Brown to affirm policies 100 Legal Status of the School District; 101 Educational Philosophy of the School District; 102 Equal Educational Opportunity; 102E1 Annual Notice of Nondiscrimination; 102E2 Continuous Notice of Nondiscrimination; 102E3 Notice of Section 504 Student and Parental Rights; 102E4 Complaint Form; 102E5 Witness Disclosure Form; 102E6 Disposition of Complaint Form; 102R1 Grievance Procedure. All Ayes

9. New Business

A. Discussion of/action concerning purposes of ESSER Funds

Moved by Thomas, seconded by Anderson to approve purposes of ESSER funds. All Ayes

B. Discussion of/action concerning the dairy bid for 2021-22 school year

Moved by Anderson, seconded by Freed to approve the dairy bid form Dean/Kemps. All Ayes

C. Discussion of/action concerning the bread bid for 2021-22 school year

Moved by Anderson, seconded by Freed to approve the bread bid from Sara Lee. All Ayes

D. Discussion of/action concerning Employee Handbooks for the 2021-22 school year

Moved by Thomas, seconded by Freed to accept Certified and Support Staff Employee Handbooks for the 2021-22 school year. All Ayes

E. Discussion of/action concerning Legislative Priorities for the 2021-22 school year

Moved by Thomas, seconded by Anderson to approve Preschool, Mental Health and Supplemental State Aid as Legislative Priorities for the 2021-22 school year. All Ayes

F. Discussion of/action concerning WHS parking lot layout

Pros and cons of the parking lot layout west of the high school were reviewed. As a change order, additional concrete will be poured and will also connect the parking lot to the new sidewalk surrounding the track. New and lower fencing will be installed to replace the fencing adjacent to the parking lot.

G. Discussion of/action concerning Summer 2021 projects, field turf and maintenance of grounds

Progress of current summer projects, field turf and maintenance of grounds were discussed.

H. Discussion of/information concerning preliminary enrollment numbers

Lingenfelter reviewed enrollment number for the 2021-22 school year. At this time enrollment numbers are steady.

I. Discussion of/information concerning steps in a school bond election

An open house for the Cherokee Elementary School is scheduled for Thursday, August 19th from 5:00-7:00 P.M.

11. Adjournment

Moved by Thomas, seconded by Anderson to adjourn the meeting at 6:47 P.M. All Ayes

Regular Meeting – July 19, 2021 – 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - 6/30/21

| Fund | Beginning Balance | Receipts | Expenditures | Ending Balance |
|------------------------------|------------------------|------------------------|------------------------|------------------------|
| Operating | \$ 3,875,005.71 | 1,184,672.24 | 2,223,049.94 | \$ 2,836,628.01 |
| Management | 832,804.45 | 3,746.17 | - | 836,550.62 |
| Self-Insurance Fund | 1,061,163.31 | 4,162.06 | 13,427.25 | 1,051,898.12 |
| Subtotal General Fund | 5,768,973.47 | 1,192,580.47 | 2,236,477.19 | 4,725,076.75 |
| Activity | 87,754.35 | 19,964.62 | 18,568.90 | 89,150.07 |
| PPEL | 1,676,118.58 | 562,882.47 | 606,789.56 | 1,632,211.49 |
| Capital Projects (Sales Tax) | 1,691,069.56 | 86,524.47 | - | 1,777,594.03 |
| Bond Proceeds | - | 45,232.31 | 45,232.31 | - |
| Debt Service | 14,747.12 | 3,671.66 | - | 18,418.78 |
| Hot Lunch | 345,649.05 | 83,002.81 | 21,787.49 | 406,864.37 |
| Trust and Agency | 33,395.31 | 3,290.88 | - | 36,686.19 |
| Total - All Funds | \$ 9,617,707.44 | \$ 1,997,149.69 | \$ 2,928,855.45 | \$ 8,686,001.68 |

* \$45,232.31 transferred from PPEL (Hospital Revenue) to Capital Projects for Elementary Addition

Published Budget Report
 All Funds
 6/30/2021

| Category | Function #s | Sub Total Exp. | Expenditures | Amt Published | % of Published |
|---------------------------------|--------------|----------------|----------------------|----------------------|----------------|
| INSTRUCTION | (1000-1999) | 8,529,848.15 | 8,529,848.15 | 8,925,000.00 | 96% |
| Perkins | (5210) | - | | | |
| SUPPORT SERVICES | (2000-2999) | | | | |
| Student Support Svcs | (2000-2199) | 271,527.87 | | | |
| Inst. Staff Support Svcs | (2200-2299) | 607,545.54 | | | |
| General Administration | (2300-2399) | 290,636.40 | | | |
| Building Administration | (2400-2499) | 588,743.16 | | | |
| Business Administration | (2500-2599) | 464,905.56 | | | |
| Plant Operation & Maint | (2600-2699) | 1,140,658.36 | | | |
| Student Transportation | (2700-2799) | 385,741.16 | | | |
| TOTAL SUPPORT SERVICES | | | 3,749,758.05 | 4,172,500.00 | 90% |
| NON INSTRUCTIONAL PGMS | (3000-3999) | 545,374.45 | 545,374.45 | 650,000.00 | 84% |
| OTHER EXPENDITURES | (4000-5999) | | | | |
| Facilities | (4000-4999) | 7,521,458.47 | | | |
| Debt Service | (5000-5999) | 877,281.25 | | | |
| AEA Support Direct | (5200) | 482,838.00 | | | |
| Transfer to Debt Service | (6240)(6900) | - | | | |
| TOTAL OTHER EXPENDITURES | | | 8,881,577.72 | 11,836,577.00 | 75% |
| TOTAL EXPENDITURES | | | 21,706,558.37 | 25,584,077.00 | 85% |

Elementary School Addition/HS Locker Room Renovations

6/30/2021

| Revenue: | Subtotals | Total | Received to Date | |
|---|------------------|--------------|-----------------------------|---------|
| 2018 GO Bond | 9,400,000 | | 9,400,000 | |
| Premium | 598,041 | | 598,041 | |
| Discount - UW Fee (Janney) | (83,642) | | (83,642) | |
| 2019 GO Bond | 2,600,000 | | 2,600,000 | |
| Premium | 34,421 | | 34,421 | |
| Discount - UW Fee (Baird) | (17,775) | | (17,775) | |
| Net GO Bond Proceeds | | 12,531,045 | 12,531,045 | |
| Est Investment Income: | | 347,000 | 346,283 | |
| PTA - Playground Equipment | | 10,000 | - | |
| Rebate | | 41,318 | 41,318 | |
| | 12,531,045 | 12,929,363 | 12,918,646 | |
| Cost: | | | | |
| Base Bid (Add'l Classroom, Temp Control, Fire Alarm System) | | 13,825,125 | 13,130,575 | 694,550 |
| Contingency/Change Orders | | 52,228 | 52,228 | (0) |
| CTS - Special Inspections | | 65,150 | 65,150 | - |
| Life Cycle Cost Analysis | | 6,600 | 6,600 | - |
| Plan Review Fee | | 6,732 | 6,732 | - |
| FEH Design | | 790,721 | 785,329 | 5,392 |
| FEH Design (Misc./Restroom/H.S. Office) | | 37,782 | 37,782 | - |
| Beck Engineering/Baseball Relocation | | 217,374 | 213,038 | 4,336 |
| EDA - Commissioning | | 10,200 | 2,840 | 7,360 |
| Concrete - CES Bus Lane | | 30,000 | - | 30,000 |
| CES - Add'l Fencing | | 3,431 | 3,431 | - |
| Waldners -Hydro Seeding | | 1,800 | 1,800 | - |
| Certified Testing - Soil Testing | | 2,815 | 2,815 | - |
| Furniture | | 275,000 | 277,063 | (2,063) |
| Technology | | 100,000 | 89,698 | 10,302 |
| Playground Equipment | | 150,000 | 138,924 | 11,076 |
| Piper Jaffray | | 52,700 | 52,700 | - |
| Ahlers Law | | 33,435 | 33,435 | - |
| Moody's | | 26,250 | 26,250 | - |
| UMB/S&P | | 1,900 | 1,900 | - |
| Service Lines - Relocation | | 15,057 | 15,057 | - |
| C-M-L Telephone - Fiber Optic Splices | | 1,056 | 1,056 | - |
| Midwest Technology | | 1,761 | 1,761 | - |
| Woodall Electric - Locate Wires | | 855 | 855 | - |
| WHS Restroom Renovation | | 221,974 | 210,876 | 11,098 |
| Sound Panels | | 10,710 | 10,710 | - |
| Relocate Baseball Field/Electrical | | 196,971 | 180,467 | 16,504 |
| | | 16,137,627 | 15,349,072 | 788,556 |
| | 6/30/2021 | | (2,430,426) | |
| Net "Bond Proceeds": | | (3,208,264) | | |
| Sale - Hospital | | 4,000,000 | | |
| SAVE \$\$ | | 750,000 | | |
| Remaining for Other Priorities | | 1,531,019 | | |
| *Funds not spent may remain in Capital Project Funds, subject to legal guidance | | | | |

07/12/2021 03:58 PM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|--|--------------|
| Invoice Detail Description | | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| LENOVO 300E G2 MTK (TOUCH) POWER BOARD W | | |
| LENOVO N23 YOGA (CHROMEBOOK) 11.6" LCD W | | |
| 12957 | Asset Genie, Inc. | 379.80 |
| Conference fee - Reimbursement | | |
| 12974 | Barkley, Natalie | 220.00 |
| Cherokee Fair Admission to supervise | | |
| 14482 | Brecht, Laura | 15.00 |
| Internet | | |
| 14427 | C-M-L Telephone Cooperative Assoc | 1,081.41 |
| Bus Inspections | | |
| 11300 | Department of Education | 1,000.00 |
| Quarterly Security Monitoring - WHS | | |
| Quarterly Security Monitoring - CMS | | |
| 14222 | Feld Fire | 180.00 |
| VB players shirts | | |
| 14579 | Herwig, Summer | 39.75 |
| 21-22 IASBO Membership Fees | | |
| 10582 | Iowa Assoc of School Business Officials | 175.00 |
| IASB Membership Dues FY 2021-22 | | |
| Policy Reference Subscriptions FY2022 | | |
| 10002 | Iowa Association of School Boards | 4,275.00 |
| Conference - Mallory | | |
| 13011 | Iowa Pupil Transportation Association | 340.00 |
| 2021-22 Renewal | | |
| 11789 | Iowa School Finance Information Service | 1,646.35 |
| 4 admission tickets and 2 day parking pa | | |
| 14554 | Iowa State Fair | 56.00 |
| 2021-22 JMC - CMS | | |
| 2021-22 JMC - WHS | | |
| 2021-22 JMC - CES | | |
| 11639 | JMC Computer Service, Inc. | 14,153.36 |
| Shared Social Worker Quarterly Billing | | |
| 10125 | Northwest AEA | 12,536.34 |
| Virtual Applying Reports: Connecting MAP | | |
| 12781 | NWEA | 14,440.00 |
| invoice from school annual fee | | |
| 13231 | rSchool Today (DWC) | 900.00 |

07/12/2021 03:58 PM

| Vendor Number | Vendor Name | Amount |
|-----------------------|--|-----------------------|
| | Invoice Detail Description | |
| 21-22 District | Membership Dues | |
| 13266 | Rural School Advocates of Iowa | 750.00 |
| | SAI - Annual Convention - Christiansen | |
| | SAI - Annual Convention in Des Moines - | |
| | SAI - Annual Convention - Aden | |
| | SAI - Annual Convention - Ryherd | |
| | SAI Membership - Lingenfelter | |
| | SAI Membership - Aden | |
| | School Administrators of Iowa Membership | |
| | SAI Membership | |
| 10087 | School Administrators of Iowa | 3,822.00 |
| | At Risk - Youth Services/Therapist | |
| 13593 | Seasons Center for Behavioral Health | 52,500.00 |
| | 21-22 Annual Fee for Software Unlimited | |
| 10293 | Software Unlimited, Inc. | 8,195.00 |
| | U of I New School Nurse Orientation Conf | |
| 14552 | University of Iowa | 75.00 |
| | Fund Number 10 | |
| Checking Account ID 1 | Fund Number 22 | MANAGEMENT FUND |
| | Cyber liability | |
| 11652 | Central Ins at Central Bank | 140,633.00 |
| | Work Comp Insurance | |
| 14160 | Risk Administration Services, Inc. | 38,450.00 |
| | Fund Number 22 | |
| Checking Account ID 1 | Fund Number 71 | SELF-INSURANCE FUND |
| | PCORI Fee | |
| 12794 | United States Treasury | 537.32 |
| | Fund Number 71 | |
| Checking Account ID 1 | Fund Number 32 | CAPITAL PROJECTS |
| | Checking Account ID 2 | |
| | LED Flashing Ped Xing Sing | |
| 14581 | Traffic Safety Corp | 2,588.00 |
| | Fund Number 32 | |
| Checking Account ID 2 | Fund Number 21 | STUDENT ACTIVITY FUND |
| | Checking Account ID 3 | |
| | Jones Sports L-Screen X-Heavy Duty Repla | |
| 13771 | Amazon Capital Services | 229.89 |
| | WHS Concessions | |
| 11224 | Chesterman Co. | 167.50 |
| | deposit for colorguard uniforms | |
| 14569 | Creative Costuming & Designs | 250.00 |
| | 7/8/21 umpire JV/V baseball | |

Cherokee Community School
07/12/2021 03:58 PM

Board Report

Page: 3
User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|--|-----------------------|
| Invoice Detail | Description | |
| 14120 | Fuller, Ryan | 110.00 |
| 7/8/21 JV/V baseball | | |
| 13602 | Goettsch, Eric | 110.00 |
| Braves Varsity Football Hudl Sideline | | |
| 14005 | Hudl | 500.00 |
| 2021 baseball coaches association member | | |
| 30360 | IA HIGH SCHOOL BASEBALL COACHES ASSOCIATION | 30.00 |
| JV/V baseball 7/2/21 | | |
| 14574 | Kuhlmann, Korey | 110.00 |
| National Honor Society Dues | | |
| 30908 | NASSP | 385.00 |
| JV/V baseball July 1 | | |
| 13623 | Pitts, Matthew | 110.00 |
| WHS Concessions | | |
| WHS Concessions | | |
| 10428 | Pizza Hut | 158.98 |
| Fund Number 21 | | |
| Checking Account ID 3 | | |
| Checking Account ID 4 | Fund Number 61 | SCHOOL NUTRITION FUND |
| WHS milk | | |
| 40114 | DFA Dairy Brands Corporate | 45.75 |
| 2021-22 JMC - CMS | | |
| 2021-22 JMC - WHS | | |
| 2021-22 JMC - CES | | |
| 11639 | JMC Computer Service, Inc. | 2,150.96 |
| Fund Number 61 | | |
| Checking Account ID 4 | | |

06/30/2021 03:32 PM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|-----------------------|--|--------------|
| | Invoice Detail Description | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| | roller and rod for lawn mower | |
| | parts for lawn mowers- lamp & v-belt | |
| 14533 | AgriVision Equipment Group | 282.08 |
| | Froggen 1/4 USB C Adapter, USB C to Dual | |
| 13771 | Amazon Capital Services | 33.95 |
| | Sound System Outside Labor | |
| | 6/2/21 | |
| 14028 | Andersen, Chris | 40.00 |
| | Fine Refund - Book Found | |
| 14570 | Anderson, Bill & Angie | 4.00 |
| | Fine Refund - Book Found | |
| 13661 | Anderson, JoAnna | 7.00 |
| | Ipad - Apple Quote 2210211771 | |
| 11505 | Apple, Inc. | 598.00 |
| | Nurse Supplies - WHS | |
| | Nurse Supplies - CMS | |
| 10079 | Blaine's Culligan and Sundance Spas | 22.00 |
| | Main Supplies | |
| | Tools and supplies | |
| | Main Supplies | |
| | Main Supplies | |
| | Main Supplies | |
| | Main Supplies | |
| | Dog food dish and mat | |
| | Main Supplies | |
| | Return of product | |
| 10021 | Bomgaars | 596.77 |
| | 20.42 gallons of gasoline | |
| 14482 | Brecht, Laura | 59.20 |
| | 30.51 gallons of gasoline | |
| 14193 | Carlson, Melissa | 88.46 |
| | Water -208 Indian St E BBall | |
| 10084 | City of Cherokee | 2,101.92 |
| | Used AP Examinations | |
| 11576 | College Board | 430.00 |
| | Inside duel tire repair, | |
| | #16 New Front Tires | |
| | 5 New front tires 2 tires | |
| | #17 New Rear tires < 4 | |
| 12916 | Country Tire and Service Inc. | 697.47 |
| | Paint | |
| | room paint and parking lot | |
| | paint | |
| 10239 | Diamond Vogel Paints | 2,222.40 |

| Vendor Number | Vendor Name | Amount |
|---|---|-----------|
| Invoice Detail Description | | |
| Shredding | | |
| 11580 | Document Depot and Destruction, Inc. | 40.00 |
| BB/SB gate worker 6/23/21 | | |
| 14575 | Enderlin, Tabitha | 30.00 |
| Refund for overpayment of OE | | |
| 1st & 2nd Semester TLC | | |
| 12787 | Galva-Holstein Comm School District | 21,306.46 |
| rear tires #17 | | |
| steer tires 5 | | |
| 14523 | Graham Tire Storm Lake | 1,182.94 |
| Extermination Service | | |
| Extermination Service | | |
| 10979 | Guardian Pest Solutions | 315.00 |
| 12, change oil, fix tensioner from broke | | |
| 26 antifreeze | | |
| oil change 6 | | |
| Tailpipe elbow 5 | | |
| exhaust pipe and bracket | | |
| 14473 | Horton, Tony | 277.50 |
| 18.33 gallons of gas | | |
| 17.17 gallons of gas - Driver's Ed | | |
| 19.93 gallons of gas | | |
| 14.13 gallons of gas - Driver's Ed | | |
| 8.7 gallons of gasoline | | |
| 2.6 gallons of gasoline | | |
| 36.65 gallons of gas - Driver's Ed | | |
| 10274 | Hy-Vee Food Stores, Inc | 329.87 |
| Medicaid | | |
| 12846 | Iowa Department of Human Services | 3,557.61 |
| pole tensioners for ball field | | |
| 14568 | Iowa Lakes Electric Cooperative | 228.98 |
| 6/10/21 worked SB/BB gate | | |
| 13057 | JENNESS, DAWN | 25.00 |
| Diploma Covers | | |
| 11073 | Jostens, Inc. | 34.71 |
| NECI Grant Discount | | |
| 10145 | Lakeshore Learning Materials | 1,214.00 |
| 6/10/21 worked SB/BB gate | | |
| 6/21/21 worked SB/BB gate | | |
| 14155 | Landhuis, Kelsey | 60.00 |
| Generation Genius Annual Subscription | | |
| 13961 | Leonard, Katie | 120.00 |
| Cardiac Science™ AED Adult | | |

06/30/2021 03:32 PM

User ID: ALG

| Vendor Number | Vendor Name | Amount |
|---|-------------------------------------|-----------|
| Invoice Detail | Description | |
| Pads, 1 Pair | | |
| 10060 | MacGill and Company | 391.00 |
| 10' white steel J trim - CMS Shed | | |
| #10x3 1/8" Torx Screws T25 | | |
| WHS Ind Arts Resale - Ty Westphal | | |
| 20' X 10' white ridge cap - CMS Shed | | |
| Main Supplies - Paint | | |
| 11735 | Marcus Lumber | 767.16 |
| 10 0000 2600 000 0000 622 | | |
| Electricity - 600 W Bluff St WHS | | |
| Electricity - 600 W Bluff Concessions | | |
| Electricity - Doupe Ballfields | | |
| Electricity - 334 Gillette Bus Barn | | |
| Electricity - 336 Gillette Armory | | |
| 12363 | MidAmerican Energy Company | 17,637.89 |
| Mouthpiece Replacement | | |
| Multiple Tuning Slides pulled from vario | | |
| Tradition of Excellence - Book 2 - Trump | | |
| Sus. Cymbal Hook/Stand G# Screw | | |
| Repair Parts - Yamaha Valve Guide | | |
| Cymbal Case | | |
| Repair - Vito Tenor Sax #505881 | | |
| 10894 | MidBell Music, Inc. | 746.27 |
| Stripper Pads | | |
| 13512 | Midwest Construction Rentals | 152.55 |
| Oil | | |
| 12876 | Midwest Lubricants, Inc. | 428.05 |
| new fobs | | |
| 14115 | Midwest Technology Services, LLC | 275.00 |
| Trans Repair Parts | | |
| Credit - return trans part | | |
| Trans Repair Parts | | |
| Trans Supplies | | |
| Trans Supplies | | |
| Trans Supplies | | |
| 10180 | Motor Parts Sales | 138.95 |
| outside labor | | |
| 10425 | Northside Tire Inc | 267.00 |
| APL Registration | | |
| 10125 | Northwest AEA | 3,150.00 |
| Dot Inspection 7 | | |

06/30/2021 03:32 PM

| Vendor Number | Vendor Name | Amount |
|---|------------------------------------|----------|
| Invoice Detail Description | | |
| Dot Inspection 14 | | |
| Dot Inspection 26 | | |
| 11226 | O'Halloran International | 660.00 |
| Floor Pads | | |
| 14355 | Paronto Floors | 9,975.00 |
| Banners for seniors | | |
| 10188 | Pilot Rock Signs | 702.00 |
| School Bond Services | | |
| 14052 | Piper Sandler & Co. | 1,000.00 |
| 4 rear dual tires, 10 | | |
| 12740 | Pomp's Tire Service, Inc. | 1,200.00 |
| Remaining Postage Used | | |
| 10830 | Purchase Power | 1,005.90 |
| Fine Refund - Book Found | | |
| 13800 | Rapp, Alicia | 6.00 |
| #19 DOT Chg Oil | | |
| #17 DOT Chg Oil | | |
| #15 DOT Oil CVhg | | |
| #25 DOT Oil chg | | |
| #1 DOT Oil chg | | |
| #16 DOT, Align Oil chg | | |
| #23 Dot Oil Chg | | |
| #24 DOT oil chg, Wipers | | |
| #2 DOT and Oil chg | | |
| #18 DOT | | |
| #20 DOT, repair brake like | | |
| 11459 | Ron's Repair, Inc. | 1,077.00 |
| Garbage Collection & Ball Field Dumps | | |
| 10217 | Sanitary Services, Inc. | 2,659.90 |
| jet kitchen drains out sewer cleaning and camera inspection | | |
| 13615 | SCE, LLC | 1,188.95 |
| My Big World with Clifford Digital NECI | | |
| 11114 | Scholastic, Inc. | 315.00 |
| FREIGHT | | |
| 12768 | School Bus Sales | 82.03 |
| Shipping Easels Direct from Man - NECI | | |
| 11884 | School Specialty, LLC | 929.73 |
| lunch table seats | | |
| 13660 | SICO America Inc. | 1,420.26 |
| Regular Ed Tuition | | |
| 12692 | Sioux City Comm School District | 117.47 |
| Preschool Transportation | | |

06/30/2021 03:32 PM

| Vendor Number | Vendor Name | Amount | |
|--|--------------------------------------|------------|----------------------------|
| Invoice Detail | Description | | |
| 11955 | Siouxland Regional Transit System | 92.71 | |
| 24.62 gallons for gas | | | |
| 30666 | Slaughter, Brandon | 73.84 | |
| Transporting CMS Track Team 4/23 | | | |
| 10797 | South O'Brien Schools | 120.81 | |
| 2nd semester TLC | | | |
| 13182 | Storm Lake Community School District | 18,320.16 | |
| overflow tank | | | |
| 12233 | Thomas Bus Sales of Iowa, Inc. | 260.07 | |
| Cell phone - Tech Asst | | | |
| 18319 | Verizon Wireless | 595.26 | |
| District Health Insurance - August | | | |
| District Health Insurance - July | | | |
| 19110 | Wellmark Blue Cross/Blue Shiel | 132,210.46 | |
| College Now (League) 2nd semester | | | |
| 10248 | Western Iowa Tech Comm College | 17,947.98 | |
| Teacher Aide Pay | | | |
| 14465 | Wilson, Morgan | 66.50 | |
| Fund Number 10 | | | |
| Checking Account ID 1 | | | |
| Checking Account ID 2 | Fund Number 32 | | CAPITAL PROJECTS |
| Civil Engineer - Elementary | | | |
| 13841 | Beck Engineering, Inc. | 2,163.61 | |
| Shipping and Delivery of Kiln @ CES | | | |
| 10776 | Dakota Potters Supply | 3,952.00 | |
| Construction Services - CES | | | |
| Construction Services - CES | | | |
| 20070 | Haselhoff Construction Inc. | 19,976.70 | |
| Youth Baseball Pole Relocation | | | |
| 14538 | Musco Lighting | 14,500.00 | |
| Fund Number 32 | | | |
| Checking Account ID 2 | Fund Number 36 | | PHYSICAL PLANT & EQUIPMENT |
| Civil Engineer - Turf Project | | | |
| 13841 | Beck Engineering, Inc. | 7,200.00 | |
| Architect Fees - HS Science & Ind Arts | | | |
| 20224 | FEH Design | 6,952.50 | |
| WHS Walls - Painted | | | |
| WHS Auditorium Floors Painted | | | |
| 20049 | Mongan Painting Company | 25,574.00 | |
| repair in tunnels | | | |

| Vendor Number | Vendor Name | Amount |
|--|-------------------------------------|----------------|
| Invoice Detail | Description | |
| 13215 | Plains Boiler Service | 9,500.00 |
| Site Improvement - Turf Project | | |
| 14564 | Schmillen Construction, Inc. | 348,407.59 |
| Fund Number | 36 | |
| Checking Account ID | 2 | |
| Checking Account ID | 3 | Fund Number 21 |
| STUDENT ACTIVITY FUND | | |
| State Tennis - Meal Money Coach/Player | | |
| 13234 | Cash and Joyce Lundsgaard | 30.00 |
| WHS Concession Supplies | | |
| 11224 | Chesterman Co. | 935.10 |
| Speech T-shirts | | |
| 12371 | Creative Services | 253.13 |
| Picture Frames for Speech Trophy Case | | |
| All-State Speech Pictures | | |
| 10314 | De Vos, Jaylene | 47.20 |
| Oil - Dry | | |
| 13158 | GRAINGER, INC, W.W. | 92.88 |
| baseballs | | |
| 31069 | Hauff Mid-America Sports, Inc. | 156.00 |
| Mailing hair to Children with Hair Loss | | |
| 11242 | Hy-Vee Pharmacy | 18.50 |
| May 29 softball tournament fee | | |
| 31034 | KINGSLEY-PIERSON COMM SCHOOL D | 90.00 |
| WHS Concessions | | |
| 18253 | MARTIN BROS. DISTRIBUTING CO., INC. | 26.01 |
| MS Track Record Board update 2021 | | |
| High School Track Record Board updates 2 | | |
| Wrestling Records/Names | | |
| 10188 | Pilot Rock Signs | 686.10 |
| WHS Concession Supplies | | |
| WHS Concessions - SB/BB | | |
| WHS Concession Supplies | | |
| WHS Concessions - SB/BB | | |
| WHS Concessions - SB/BB | | |
| WHS Concessions - SB/BB | | |
| WHS Concessions - SB/BB | | |
| 10428 | Pizza Hut | 476.94 |
| WHS Concessions - SB/BB | | |
| 10779 | Wiese Oil and Supply | 80.00 |
| Fund Number | 21 | |
| Checking Account ID | 3 | |
| Checking Account ID | 4 | Fund Number 61 |
| SCHOOL NUTRITION FUND | | |
| WHS milk | | |
| WHS Milk | | |

06/30/2021 03:32 PM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Detail Description

WHS Milk

WHS Milk

WHS Milk

WHS Milk

WHS Milk

WHS Milk

WHS Milk

WHS Milk

40114 DFA Dairy Brands Corporate 956.31

COVID General Supplies

18253 MARTIN BROS. DISTRIBUTING 957.80
CO., INC.

Fund Number 61

Checking Account ID 4

| Vendor Number | Vendor Name | Amount |
|-----------------------|--|--------------|
| Invoice Detail | Description | |
| Checking Account ID 1 | Fund Number 10 | GENERAL FUND |
| | Omars MFI Certified iPad Plug-n-Go Wired | |
| | Amazon Basics 14.1 Inch Laptop and Table | |
| | DELL 2RR9T - New Dell/Seagate 900GB 10K | |
| 13771 | Amazon Capital Services | 954.99 |

Main Supplies

Main Supplies - SB paint & brushes

Main Supplies

rag, clear, bit. hose clamp - Corteva

Main Supplies

Main Supplies - Gas Can for SB

Main Supplies - Battery

spraypaint & polyurethane

Main Supplies

Trimmer

Main Supplies - paint supplies

Main Supplies

Main Supplies

Main Supplies

Main Supplies - paint supplies

Main Supplies

Spray Paint & Drill Bit

10021 Bomgaars 892.66

Groceries

Lab supplies

protein packets

Flowers for Graduation

21.17 gallons of gasoline

17.67 gallons of gasoline

25.06 gallons of gasoline

28.43 gallons of gasoline

15.17 gallons of gasoline

14.34 gallons of gasoline

18.54 gallons of gasoline

15.301 gallons of gasoline

Groceries - Stir Fry Lab x2

27.79 gallons of gasoline

23.75 gallons of gasoline

16.452 gallons of gasoline

11.895 gallons of gasoline

24.015 gallons of gasoline

19.21 gallons of gasoline

17.01 gallons of gasoline

12.63 gallons of gasoline

20 gallons of gasoline

22.18 gallons of gasoline

2.38gallons of gasoline

20.94 gallons of gasoline

20.35 gallons of gasoline

19.79 gallons of gasoline

8.7 gallons of gasoline

| Vendor Number | Vendor Name | Amount |
|---------------|--|----------|
| | Invoice Detail Description | |
| | 13.74 gallons of gasoline - Driver's Ed | |
| | 21.83 gallons of gasoline | |
| | 11.85 gallons of gasoline - Driver's Ed | |
| 10274 | Hy-Vee Food Stores, Inc | 1,795.19 |

| | | |
|-------|-------------------|--------|
| | Music Chair Dolly | |
| 10517 | Quill Corporation | 341.13 |

| | | |
|-------|-------------------------|----------|
| | 66.43 gallons of diesel | |
| | Fuel Rebates | |
| | 50.74 gallons of diesel | |
| | 48.48 gallons of diesel | |
| | 42.6 gallons of diesel | |
| | 51.76 gallons of diesel | |
| | 64.19 gallons of diesel | |
| | 40.02 gallons of diesel | |
| | 43.94 gallons of diesel | |
| | 40.02 gallons of diesel | |
| | 61.56 gallons of diesel | |
| | 44.48 gallons of diesel | |
| | 25.82 gallons of diesel | |
| | 67.98 gallons of diesel | |
| | 35.78 gallons of diesel | |
| | 69.94 gallons of diesel | |
| | 60 gallons of diesel | |
| | 65.89 gallons of diesel | |
| | 40.34 gallons of diesel | |
| | Diesel Adjustment | |
| | Diesel Adjustment | |
| | 47.98 gallons of diesel | |
| | 51.55 gallons of diesel | |
| | 73.31gallons of diesel | |
| | 40.55 gallons of diesel | |
| | 73.31 gallons of diesel | |
| | 82.32 gallons of diesel | |
| | 53.36 gallons of diesel | |
| | 22.10 gallons of diesel | |
| 10361 | Your FleetCard Program | 3,072.56 |

Fund Number 10
Checking Account ID 1
Checking Account ID 3 Fund Number 21 STUDENT ACTIVITY FUND

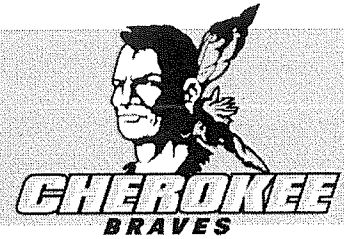
TANNER TEE the ORIGINAL |
Premium Baseba
SSK PS200 Maroon Fungo Wood 37"
Baseball
13771 Amazon Capital Services 339.92

Fund Number 21
Checking Account ID 3

Cherokee Elementary School

July 2021

Brian Christiansen, Principal
Jen Burch, Instructional Coach



DISTRICT GOAL 1

COLLEGE & CAREER READINESS

Summer school was a great success! We averaged over 40 students each day. Thank you to the teachers and volunteers who made summer school a great success. CES would also like to thank the community partners that helped provide extension activities for the CES and CMS students.

CES Spring Data Preview-Detailed information will be presented by the School Improvement Leaders at the August School Board Meeting

- Spring FAST Literacy: 70% Proficient
 - Northwest AEA: 63% Proficient
 - State: 63% Proficient
- Spring Fast Math: 70% Proficient
 - Northwest AEA: 63% Proficient
 - State: 66% Proficient
- Preliminary ELA ISASP
 - 3rd Grade: 40% Proficient
 - 4th Grade: 75.7% Proficient
- Preliminary Math ISASP
 - 3rd Grade: 60% Proficient
 - 4th Grade 61.4% Proficient

DISTRICT GOAL 2

21ST CENTURY SKILLS

PROBLEM SOLVING,
TEAM BUILDING &
INTERPERSONAL SKILLS

The Cherokee Community School District and The SEASONS Center will be partnering together to provide Before and After School programming for interested families. Mr. Christiansen and one of the School Based Youth Services Workers are collaborating to finalize a handbook and distribute information to parents/guardians.

The ECLC and CES handbooks have been updated and are linked for parents and guardians to view during online registration. Changes made to the CES/ECLC Handbook are as follows

- Additional information regarding bus conduct and consequences. (CES)
- Additional information to the cell phone policy regarding video and audio recording. (CES)
- Additional information added regarding distribution of materials. (ECLC and CES)
- Minor clerical changes with our new 8:05-3:20 start and end time. (ECLC and CES)

DISTRICT GOAL 3

COMMUNICATION & POSITIVE RELATIONSHIPS

CES will begin the process of becoming a Positive Behavioral Interventions and Supports (PBIS) school this fall. The process begins with all CES staff members completing a Self-Assessment Survey (SAS) - this gauges both what is currently in place for best practices and systems as well as the priority for change. A representative from Northwest AEA will then meet with the staff to go over the SAS data, from there a lead team will go to four (4) trainings throughout the school year while we implement the PBIS system.



CHEROKEE MIDDLE SCHOOL

July 2021



Summer school was very successful. It ran from June 15th through July 1st. We did activities with the Sanford Museum, Cherokee County Conservation, Cherokee Public Library, and the City of Cherokee and had an hour and 30 minutes of core instruction. We had 29 students signed up and averaged around 20 students a day.

Classrooms are carpeted in the $\frac{5}{8}$ & $\frac{7}{8}$ Pods and office. $\frac{7}{8}$ classrooms are painted along with some of the office and other areas around the building. It is looking great and will be awesome to start the new school year. We are working on getting everything ready for the 2021-22 school year.

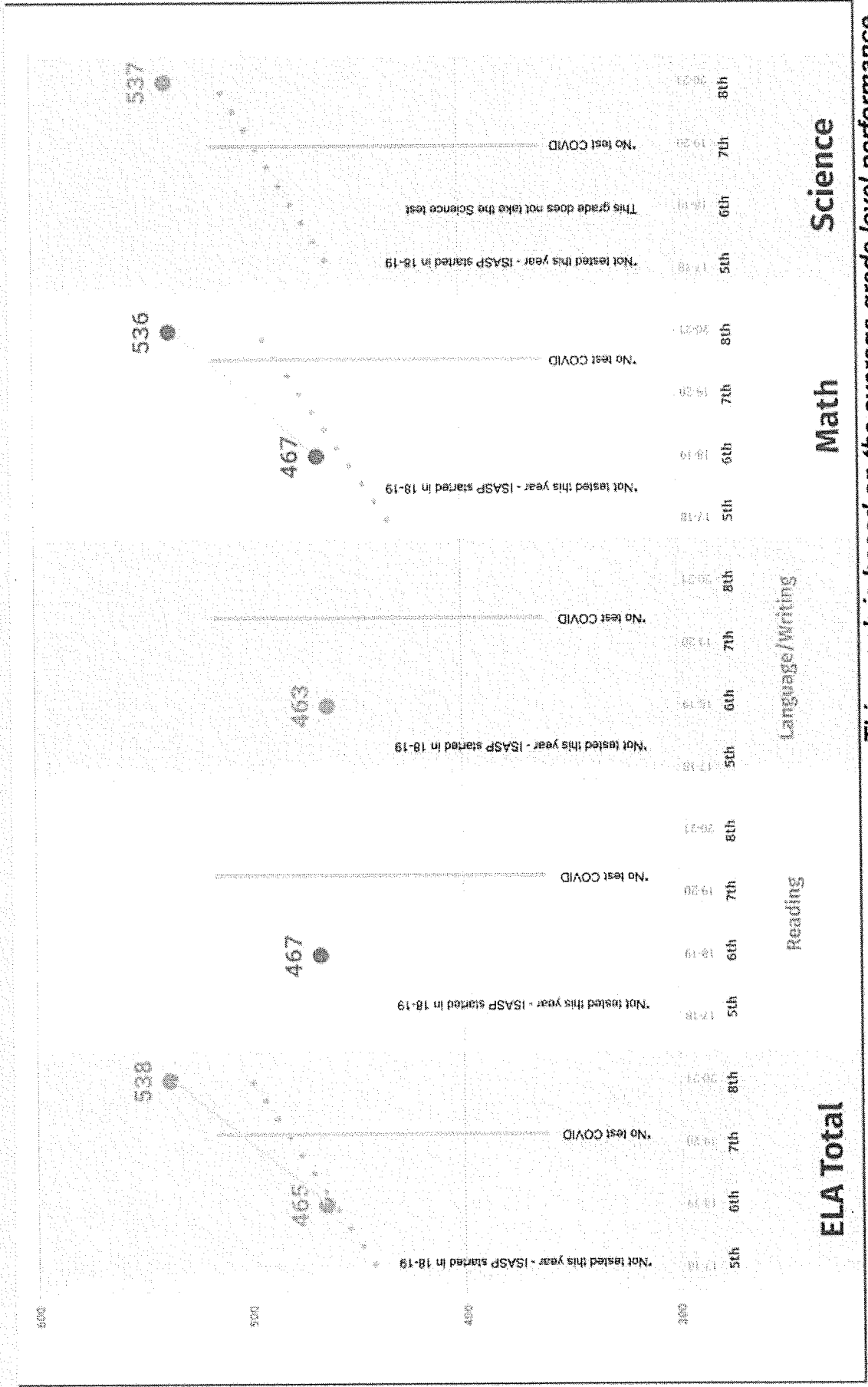
We are providing the ISASP data that will be presented at the August board meeting Our School Improvement teacher leaders look forward to sharing and answering questions at the August board meeting.

Scot Aden, Principal
Linda Ducommun, Instructional Coach



8th Grade - Class of 2025

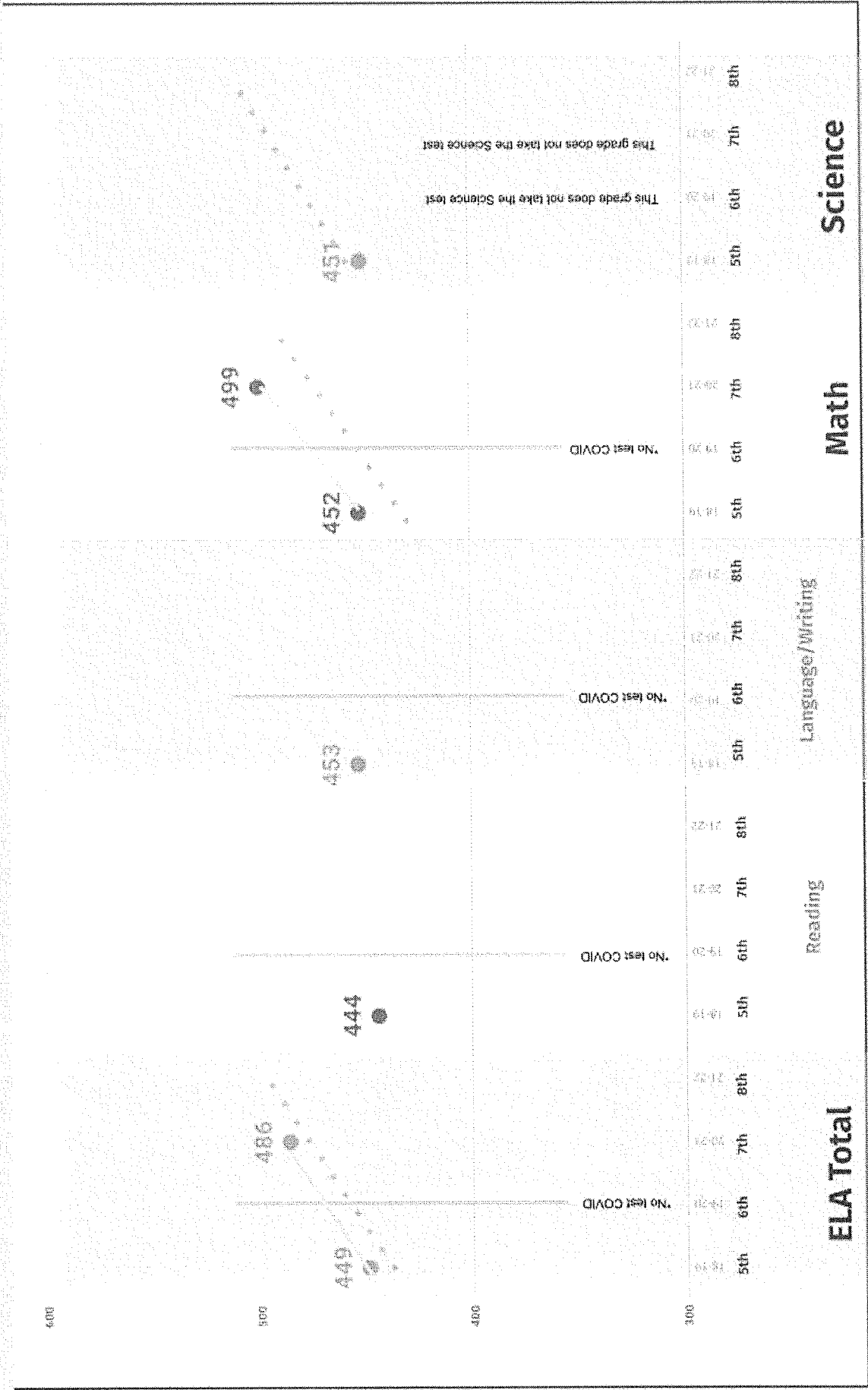
ISASP Growth Line Graph



This graph is based on the average grade level performance.

7th Grade - Class of 2026

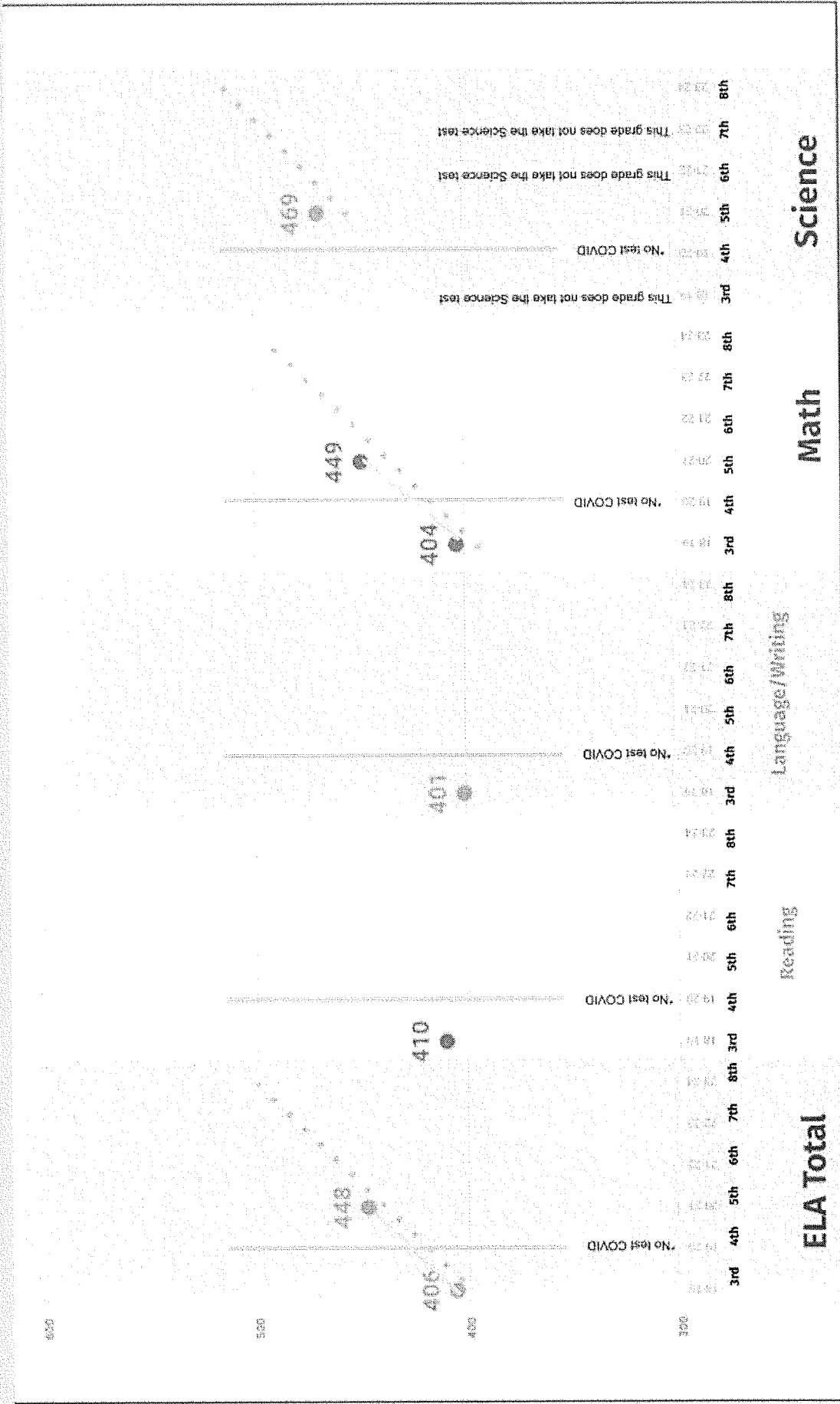
ISASP Growth Line Graph



This graph is based on the average grade level performance.

5th Grade - Class of 2028

ISASP Growth Line Graph



This graph is based on the average grade level performance.



July 2021 WHS Building Report

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*



| | |
|---|---|
| Board Goals Work Based Learning Problem Solving and Team Building Skills Technology Iowa Core Communication | <ul style="list-style-type: none">● WIT has officially hired an instructor for Auto and Welding at the Cherokee location.<ul style="list-style-type: none">○ Equipment and tools are being delivered and things should be ready to go on the first day of school.● We are making some adjustments to our courses in our Math tract. When we analyzed our ISASP data we noticed that of the juniors who were not proficient, a large majority of them had not taken any geometry while in high school. This could be the cause for the non proficient score since there are a lot of questions of the ISASP Math test that require at least some foundational Geometry learning.<ul style="list-style-type: none">○ Most kids who were non proficient had taken a year of Algebra A, a year of Algebra B and Consumer Math. In essence totally skipping Geometry entirely.○ We will be dropping Alg. A and Alg. B and instead offer Integrated Math I, II, & III. These three courses will cover Algebra I concepts as well as Geometry. This will guarantee that all kids will have Algebra I and Geometry by the time they take the ISASP as a junior. |
| Staff Positives | <ul style="list-style-type: none">● Several other teachers have utilised PD days so far this summer working through curriculum in preparation for next year.● All of our new teachers have been in and are getting acclimated to WHS. |
| Student Positives | <ul style="list-style-type: none">● Summer sports are completed with softball and baseball improving on last summer's seasons.● We had 27 credits earned, or recovered, by 14 students during our summer school session.<ul style="list-style-type: none">○ Mrs. Engelke did a great job of facilitating the program this summer.○ I am very pleased with how summer school went. |
| Looking Ahead... | <ul style="list-style-type: none">● August is right around the corner.... |

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Notes for the Board from the Superintendent – July 2021

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

July Standard: Operate as a visionary governance team in partnership with the superintendent by developing a shared vision and plans for student achievement that reflect common values and core beliefs of the school community, by using productive practices for its own operations and development, by ensuring board decisions are based on data and deliberation, and by cultivating a strong relationship and partnership with the superintendent based on clear expectations and accountability.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility.

Iowa Association of School Boards

Technology Update

- News from Technology Director, Bill Halder
 - The technology department has been busy getting computer equipment cleaned up and ready for use this fall. We are patiently waiting for the new chromebooks which are expected Friday July 16th. We will be replacing our firewall this summer and it will be managed on a 5 year contract with ADT. As I looked at different firewalls and management, this company came to me with an offer which qualified for 100% E-Rate fundability. All other brands/companies ranged from 40-54% fundable through E-Rate. I am still waiting for approval on E-Rate funding for a new fiber connection to the elementary school but hoping to hear soon. Waiting for confirmation on our Macbooks for delivery date, may be delayed due to demand and part availability.

Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- School Administrators of Iowa Annual Convention - August 4-5
- Leadership Conference - Admin/IC - October 19

Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Purchasing Year: Language Arts
- Professional Development Focus: Leadership [Joe Sanfelippo] and Science of Reading
- TLC Retreat Thursday, August 12 - Professional Development Plans
- Opening PD Days with Staff - Wednesday, August 18-20 - Virtual Learning Days for Students
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- ECLC, CES, CMS, and WHS Handbooks - on the agenda
- CES, CMS, and WHS End of Year Reports 2020-2021 - on the agenda
- Online Registration is open - Missi Rogge is the contact - families needing registration assistance can make appointments with building secretaries beginning August 3
- Back to School Carnival - Partnership with Seasons - Thursday, August 19th 5:00-7:00 PM @ CES
- Monday, August 23 - First Day of School for Students
- Official Newspaper for 2021-2022 - on the agenda
- ISASP, MAP, FAST Review - August Board Meeting with School Improvement Teacher Leaders

Nutrition, Nursing, and Transportation Update

- News from Food Services Director, Cara Jacobson
 - Summer lunch went great! We received a reimbursement of \$29,000! As in previous years, there was a decline in Friday attendance. Rachel provided transportation for the daycare, summer school, and kids who needed a ride to lunch. We sent a grab and go breakfast home as well for the next day. It's a great program and I am thankful that my staff was willing to do it

Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

Notes for the Board from the Superintendent – July 2021

Cherokee Community School District: *Empowering Learners*

again this summer! Next year there is a choice to provide lunch normally, or provide free to all, and I feel even though it requires more paperwork, that free is the best way to go! So once again we will be providing free breakfast and free lunch to the children in the Cherokee Community School District! The only cost to families will be extra milk and ala carte at the high school only. We look forward to providing nutritious and delicious meals to the students at CCSD again for the 2021-2022 school year!

- News from Nursing Director, Rachel Doeden
 - IDPH is no longer investigating or contact tracing COVID cases this fall, therefore we will not quarantine as we had been. COVID is now more like any other virus and we will likely act only if there is an outbreak (3 or more) in a long term care facility or assisted living type facility. IDPH continues to encourage vaccines as they do for other diseases and it is now up to the public as flu vaccination is not required.
 - Binax testing will continue to be available through Cherokee Regional Medical Center to help identify and slow the spread of COVID this fall as long as we're able to get kits from the state. Cherokee County Public Health is going to be a pick up site for At-Home COVID testing kits for community members. These are saliva-based PCR tests. Public Health is allowed to supply kits to schools to have available for students and staff but school nurses are not allowed to assist with collection, they are to instruct parents to use them at home. This test has been proven to be as accurate as the nasopharyngeal swab. Public Health will have a meeting with school staff discussing any other changes prior to the start of school.
- News from Transportation Director, Rachel Mallory
 - Inspection went well. Vans getting lots of usage for camps.
 - Excited to go to the convention and learn some new things.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Preliminary Enrollment Numbers - on the agenda
- Special Education Services Delivery Plan - Caseloads

Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- Summer 2021 Projects/Timelines - on the agenda
- News from Mike Fiedler, Building and Grounds Director
 - Everything is moving along just fine. The team is keeping up with the mowing.
 - Painting is being done with many areas completed, the high school hallways are done, the auditorium is looking great, middle school and elementary school are done, still working on some areas at the high school. Many floors have been cleaned and waxed.
 - Much of the staff are using up their vacations, we are staying in good shape at this time.

IASB Update & Other

- IASB Annual Convention - November 17-21, 2021
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSOI/IDOE]

- Board Policy - 103-200.3 - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

| | | |
|---|--|--------------------------------------|
| School Administrators of Iowa | Legislative Information - IDOE | Legislative Advocacy |
|---|--|--------------------------------------|

Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

EDUCATIONAL AND OPERATIONAL PLANNING

Long-range needs assessment enables the school district to analyze assessment data, get feedback from the community about its expectation of students and determine how well students are meeting student learning goals. The board will conduct ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation.

At least every 5 years the board shall conduct an in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation. One purpose of this assessment is to assist the board in developing and evaluating a statement of philosophy for the school district. The second purpose of this assessment is to determine the areas of student performance, knowledge, and attitudes and the areas of school district operations which are judged to be most crucial in meeting school or school district goals. As part of its assessment, the board shall develop a process for communicating with business, industry, labor and higher education regarding their expectations for adequate student preparation. The statement of philosophy shall describe the board's beliefs about topics which shall include the nature of learning, the purpose of the school district, the scope of educational experiences that the school district should provide, the nature of its learners and a description of a desirable learning atmosphere.

In conjunction with the in-depth needs assessment of the school district, the board will authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the board in determining the priorities of the school district in addition to the basic skills areas of the education program.

It is the responsibility of the superintendent to ensure the school district community is informed of students' progress on state and locally determined indicators. The superintendent will report annually to the board about the means used to keep the community informed.

As a result of the board and committee's work, the board will determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the educational needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting the goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the school district's progress made under the plan to the committee, community and Iowa Department of Education.

Legal Reference: Iowa Code §§ 21; 256.7; 280.12.
281 I.A.C. 12.8(1)(b).

Cross Reference: 101 Educational Philosophy of the School District
200 Legal Status of the Board of Directors
208 Committees of the Board of Directors
603.1 Basic Instruction Program
801.1 Buildings and Sites Long Range Planning
801.2 Buildings and Sites Surveys

Approved 3/18/1996 Reviewed 1/18/2016, 7/16/18, 7/19/2021 Revised _____

ANTI-BULLYING/ANTI-HARASSMENT POLICY

The Cherokee Community School District is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. Bullying and/or harassment of or by students, staff, and volunteers is against federal, state, and local policy and is not tolerated by the board. Bullying and/or harassing behavior can seriously disrupt the ability of school employees to maintain a safe and civil environment, and the ability of students to learn and succeed. Therefore, it is the policy of the state and the school district that school employees, volunteers, and students shall not engage in bullying or harassing behavior in school, on school property, or at any school function or school-sponsored activity.

Definitions

For the purposes of this policy, the defined words shall have the following meaning:

- “Electronic” means any communication involving the transmission of information by wire, radio, optic cable, electromagnetic, or other similar means. “Electronic” includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, and electronic text messaging.
- “Harassment” and “bullying” shall mean any electronic, written, verbal, or physical act or conduct toward a student based on the individual’s actual or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status, and which creates an objectively hostile school environment that meets one or more of the following conditions:
 - (1) Places the student in reasonable fear of harm to the student’s person or property.
 - (2) Has a substantial detrimental effect on the student’s physical or mental health.
 - (3) Has the effect of substantially interfering with a student’s academic performance.
 - (4) Has the effect of substantially interfering with the student’s ability to participate in or benefit from the services, activities, or privileges provided by a school.
- “Trait or characteristic of the student” includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.
- “Volunteer” means an individual who has regular, significant contact with students.

Filing a Complaint

A Complainant who wishes to avail himself/herself of this procedure may do so by filing a complaint with the superintendent or superintendent’s designee. An alternate will be designated in the event it is claimed that the superintendent or superintendent’s designee committed the alleged discrimination or some other conflict of interest exists. Complaints shall be filed within five days of the event giving rise to the complaint or from the date the Complainant could reasonably become aware of such occurrence. The Complainant will state the nature of the complaint and the remedy requested. The Complainant shall receive assistance as needed.

School employees, volunteers, and students shall not engage in reprisal, retaliation, or false accusation against a victim, witness, or an individual who has reliable information about an act of bullying or harassment.

Investigation

The school district will promptly and reasonably investigate allegations of bullying or harassment. The superintendent or the superintendent's designee (hereinafter "Investigator") will be responsible for handling all complaints alleging bullying or harassment. The Investigator shall consider the totality of circumstances presented in determining whether conduct objectively constitutes bullying or harassment. The superintendent or the superintendent's designee shall also be responsible for developing procedures regarding this policy.

Decision

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures, which may include suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds.

A school employee, volunteer, or student, or a student's parent or guardian who promptly, reasonably, and in good faith reports an incident of bullying or harassment, in compliance with the procedures in the policy adopted pursuant to this section, to the appropriate school official designated by the school district, shall be immune from civil or criminal liability relating to such report and to participation in any administrative or judicial proceeding resulting from or relating to the report.

Individuals who knowingly file false bullying or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

Publication of Policy

The board will annually publish this policy. The policy may be publicized by the following means:

- Inclusion in the student handbook
- Inclusion in the employee handbook
- Inclusion in the registration materials
- Inclusion on the school or school district's web site

Legal References: 20 U.S.C. §§ 1221-1234i.
29 U.S.C. § 794.
42 U.S.C. §§ 2000d-2000d-7.
42 U.S.C. §§ 12101 *et. seq.*
Iowa Code §§ 216.9; 280.28; 280.3.
281 I.A.C. 12.3(6).
Morse v. Frederick, 551 U.S. 393 (2007)

Cross References: 102 Equal Educational Opportunity
502 Student Rights and Responsibilities
503 Student Discipline
506 Student Records

COMPLAINT FORM
(Discrimination, Anti-Bullying, and Anti-Harassment)

Date of complaint: _____

Name of Complainant: _____

Are you filling out this form for yourself or someone else (please identify the individual if you are submitting on behalf of someone else):

Who or what entity do you believe discriminated against, harassed, or bullied you (or someone else)?

Date and place of alleged incident(s):

Names of any witnesses (if any): _____

Nature of discrimination, harassment, or bullying alleged (check all that apply):

| | | | | | |
|--------------------------|--|--------------------------|----------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Age | <input type="checkbox"/> | Physical Attribute | <input type="checkbox"/> | Sex |
| <input type="checkbox"/> | Disability | <input type="checkbox"/> | Physical/Mental Ability | <input type="checkbox"/> | Sexual Orientation |
| <input type="checkbox"/> | Familial Status | <input type="checkbox"/> | Political Belief | <input type="checkbox"/> | Socio-economic Background |
| <input type="checkbox"/> | Gender Identity | <input type="checkbox"/> | Political Party Preference | <input type="checkbox"/> | Other – Please Specify: |
| <input type="checkbox"/> | Marital Status | <input type="checkbox"/> | Race/Color | | |
| <input type="checkbox"/> | National Origin/Ethnic Background/Ancestry | <input type="checkbox"/> | Religion/Creed | | |

In the space below, please describe what happened and why you believe that you or someone else has been discriminated against, harassed, or bullied. Please be as specific as possible and attach additional pages if necessary.

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____

Date: _____

WITNESS DISCLOSURE FORM

Name of Witness: _____

Date of interview: _____

Date of initial complaint: _____

Name of Complainant (include whether the Complainant is a student or employee):

Date and place of alleged incident(s):

Nature of discrimination, harassment, or bullying alleged (check all that apply):

| | | | | | |
|--------------------------|--|--------------------------|----------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Age | <input type="checkbox"/> | Physical Attribute | <input type="checkbox"/> | Sex |
| <input type="checkbox"/> | Disability | <input type="checkbox"/> | Physical/Mental Ability | <input type="checkbox"/> | Sexual Orientation |
| <input type="checkbox"/> | Familial Status | <input type="checkbox"/> | Political Belief | <input type="checkbox"/> | Socio-economic Background |
| <input type="checkbox"/> | Gender Identity | <input type="checkbox"/> | Political Party Preference | <input type="checkbox"/> | Other – Please Specify: |
| <input type="checkbox"/> | Marital Status | <input type="checkbox"/> | Race/Color | | |
| <input type="checkbox"/> | National Origin/Ethnic Background/Ancestry | <input type="checkbox"/> | Religion/Creed | | |

Description of incident witnessed: _____

Additional information: _____

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____

Date: _____

DISPOSITION OF COMPLAINT FORM

Date: _____

Date of initial complaint: _____

Name of Complainant (include whether the Complainant is a student or employee):

Date and place of alleged incident(s):

Name of Respondent (include whether the Respondent is a student or employee):

Nature of discrimination, harassment, or bullying alleged (check all that apply):

| | | | | | |
|--------------------------|--|--------------------------|----------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Age | <input type="checkbox"/> | Physical Attribute | <input type="checkbox"/> | Sex |
| <input type="checkbox"/> | Disability | <input type="checkbox"/> | Physical/Mental Ability | <input type="checkbox"/> | Sexual Orientation |
| <input type="checkbox"/> | Familial Status | <input type="checkbox"/> | Political Belief | <input type="checkbox"/> | Socio-economic Background |
| <input type="checkbox"/> | Gender Identity | <input type="checkbox"/> | Political Party Preference | <input type="checkbox"/> | Other – Please Specify: |
| <input type="checkbox"/> | Marital Status | <input type="checkbox"/> | Race/Color | <input type="checkbox"/> | |
| <input type="checkbox"/> | National Origin/Ethnic Background/Ancestry | <input type="checkbox"/> | Religion/Creed | <input type="checkbox"/> | |

Summary of Investigation: _____

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: _____

Date: _____

ANTI-BULLYING/ANTI-HARASSMENT INVESTIGATION PROCEDURES

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 - (2) Has a substantial detrimental effect on the student’s physical or mental health.
 - (3) Has the effect of substantially interfering with a student’s academic performance.
 - (4) Has the effect of substantially interfering with the student’s ability to participate in or benefit from the services, activities, or privileges provided by a school.
- “Trait or characteristic of the student” includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.
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Filing a Complaint

A Complainant who wishes to avail himself/herself of this procedure may do so by filing a complaint with the superintendent or superintendent’s designee. An alternate will be designated in the event it is claimed that the superintendent or superintendent’s designee committed the alleged discrimination or some other conflict of interest exists. Complaints shall be filed five (5) of the event giving rise to the complaint or from the date the Complainant could reasonably become aware of such occurrence. The Complainant will state the nature of the complaint and the remedy requested. The Complainant shall receive assistance as needed.

School employees, volunteers, and students shall not engage in reprisal, retaliation, or false accusation against a victim, witness, or an individual who has reliable information about an act of bullying or harassment.

Investigation

The school district will promptly and reasonably investigate allegations of bullying or harassment. The superintendent or the superintendent's designee (hereinafter "Investigator") will be responsible for handling all complaints alleging bullying or harassment.

If the Complainant is under 18 years of age, the Investigator shall notify his or her parent(s)/guardian(s) that they may attend investigatory meetings in which the Complainant is involved. The complaint and identity of the Complainant, Respondent, or witnesses will only be disclosed as reasonably necessary in connection with the investigation or as required by law or policy. *The investigation may include, but is not limited to the following:*

- *A request for the Complainant to provide a written statement regarding the nature of the complaint;*
- *A request for the individual named in the complaint (hereinafter "Respondent") to provide a written statement;*
- *A request for witnesses identified during the course of the investigation to provide a written statement; and*
- *Review and collection of documentation or information deemed relevant to the investigation.*

The Investigator shall consider the totality of circumstances presented in determining whether conduct objectively constitutes bullying or harassment. Upon completion of the investigation, the Investigator shall issue a report with respect to the findings.

Decision

If, after an investigation, a student is found to be in violation of the policy, the student shall be disciplined by appropriate measures, which may include suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds.

A school employee, volunteer, or student, or a student's parent or guardian who promptly, reasonably, and in good faith reports an incident of bullying or harassment, in compliance with the procedures in the policy adopted pursuant to this section, to the appropriate school official designated by the school district, shall be immune from civil or criminal liability relating to such report and to participation in any administrative or judicial proceeding resulting from or relating to the report.

Individuals who knowingly file false bullying and/or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

ORGANIZATION OF THE BOARD OF DIRECTORS

The Cherokee Community School District board is authorized by and derives its organization from Iowa law. The board will consist of 5 board members. Board members shall be elected at-large.

The board is organized for the purpose of setting policy and providing general direction for the school district. The board will hold its organizational meeting each year at the first regular meeting following the canvass of votes. The retiring board will transfer materials, including the board policy manual, and responsibility to the new board.

The organizational meeting allows the outgoing board to approve minutes of its previous meetings, complete unfinished business and review the school election results. The retiring board will adjourn and the new board will then begin. The secretary/treasurer will administer the oath of office to the newly-elected board members. The superintendent will preside while the new board elects the president and vice-president of the new board.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8, .33.
281 I.A.C. 12.3(2).

Cross Reference: 202 Board of Directors Members
206.1 President
206.2 Vice-President
210 Board of Directors' Meetings

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 7/19/21

Revised 10/19/2009

ORGANIZATIONAL MEETING PROCEDURES

The board will hold its organizational meeting annually at the first regular meeting following the canvass of votes. Notice of the meeting's place and time will be given by the board secretary to each member, member-elect and the public.

The purpose of the meeting is to transfer material and responsibility from the outgoing board to the new board. At the meeting, the board will elect a president who will hold office for one year. Once elected, the president will be entitled to vote on all matters before the board.

Meeting Procedure

The organizational meeting of the board will be held in two parts: the final meeting of the outgoing board and the organizational meeting of the new board.

1. Final Meeting of the Retiring Board

- (1) Call to order.
- (2) Roll call.
- (3) Approval of minutes of previous meeting(s).
- (4) Communications.
- (5) Visitors.
- (6) Unfinished business.
 - (a) Current claims and accounts (for the retiring board to authorize).
 - (b) Other items. If any member of the board feels the board should consider any unfinished business, even if only to identify it as unfinished business, the member should address the issue at this time.
- (7) Examine and settle the books for the previous year.
- (8) Review of election results. The board secretary will present the county auditor's official report on the latest elections. Official results are recorded in the minutes.
- (9) Adjournment of the retiring board.

2. Organizational Meeting of the New Board

- (1) The Superintendent, as president pro tem, will preside over the meeting until a new board president is elected.
- (2) Call to order.
- (3) Roll call.
- (4) Oath of office. The board secretary will administer the oath to new members.
- (5) Election of a president of the board. The president pro tem calls for nominations; nominations need not be seconded. The board will then vote on the nominations. The secretary will announce the result of the vote, and the Board Secretary will administer the oath of office to the newly elected president and the newly elected president will assume the chair.

ORGANIZATIONAL MEETING PROCEDURES

- (6) Election of the vice-president. The president of the board will call for nominations; the nominations need not be seconded. The board will then vote on the nominations. The president will announce the results and administer the oath of office to the vice-president.

Other items of business at the organizational meeting may include:

- (7) Board resolution of appreciation recognizing the public service rendered by retiring board members.
- (8) Determination of dates, times, and places for regular meetings of the board.
- (9) Board resolution to define the operating rules and practices that will be followed by the new board.
- (10) Board resolution to authorize the interim payment of bills pursuant to policy 705.3.
- (11) Communications.
- (12) Visitors.
- (13) Superintendent's report.
- (14) Adjournment.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8 (2005).
281 I.A.C 12.3(2).

Cross Reference: 202 Board of Directors Members
206.1 President
206.2 Vice-President
210 Board of Directors' Meetings

POWERS OF THE BOARD OF DIRECTORS

The board of the Cherokee Community School District, acting on behalf of the school district, will have jurisdiction over school matters within the territory of the school district.

The board is empowered to make policy for its own governance, for employees, for students and for school district facilities. The board is also empowered to enforce its policies. The board may, through its quasi-judicial power, conduct hearings and rule on issues and disputes confronting the school district.

The board has these powers and all other powers expressly granted to it in federal and state law as well as the powers that can be reasonably implied from the express powers.

Legal Reference: Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).
Iowa Code §§ 28E; 274.1-.2; 279.8 (2005).
281 I.A.C. 12.1(2).
1990 Op. Att'y Gen. 66.

Cross Reference: 209 Board of Directors' Management Procedures

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 7/19/21 Revised _____

RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The board is authorized to govern the school district which it oversees. As the governing board of the school district, the board has three duties to perform: legislative duty, executive duty and evaluative duty.

As a representative of the citizens of the school district community, the board is responsible for legislating policy for the school district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

It is the responsibility of the board, under the board's executive duty, to select its chief executive officer, the superintendent, to operate the school district on the board's behalf. The board delegates to the superintendent its authority to carry out board policy, to formulate and carry out rules and regulations and to handle the administrative details in a manner which supports and is consistent with board policy.

The board has a responsibility to review the education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of the facts, conditions and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the board's educational philosophy and goals for the school district.

Legal Reference: Iowa Code §§ 274.1; 279.1, .8, .20; 280.12.
281 I.A.C. 12.3(2).

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
209 Board of Directors' Management Procedures
600 Goals and Objectives of the Education Program

Approved 3/18/96 Reviewed 2/15/2016, 8/20/18, 7/19/21 Revised _____

CES EOY Data 20-21

| Average Daily Attendance | | 95.78% |
|--------------------------|-----------|--------|
| Open Enrollment | | |
| Grade | Total | |
| 4 | 15 | |
| 3 | 12 | |
| 2 | 15 | |
| 1 | 5 | |
| TK/K | 17 | |
| PK | 1 | |
| Totals | 65 | |

| Certified Enrollment | | | |
|----------------------|------------|------------|------------|
| Grade | Female | Male | Total |
| 4 | 39 | 34 | 73 |
| 3 | 39 | 45 | 84 |
| 2 | 42 | 47 | 89 |
| 1 | 33 | 46 | 79 |
| K | 52 | 47 | 99 |
| TK | 2 | 12 | 14 |
| PK4 | 19 | 18 | 37 |
| PKIEP | 4 | 8 | 12 |
| Totals | 230 | 257 | 487 |

| Special Education | |
|-------------------|-----------|
| Grade | Total |
| 4 | 3 |
| 3 | 4 |
| 2 | 8 |
| 1 | 9 |
| TK/K/PK | 25 |
| Totals | 49 |

| End of Year Enrollment 6/2/21 | | | |
|-------------------------------|------------|------------|------------|
| Grade | Female | Male | Total |
| 4 | 40 | 35 | 75 |
| 3 | 41 | 47 | 88 |
| 2 | 44 | 48 | 92 |
| 1 | 33 | 49 | 82 |
| K | 54 | 46 | 100 |
| TK | 2 | 12 | 14 |
| PK4 | 21 | 19 | 40 |
| PKIEP | 4 | 10 | 14 |
| Totals | 239 | 266 | 505 |

| 10 or more Absences | |
|---------------------|------------|
| Grade | Students |
| 4 | 17 |
| 3 | 18 |
| 2 | 20 |
| 1 | 13 |
| TK/K | 38 |
| PK | 14 |
| Total | 120 |

| F/R Meals | | |
|-----------|---------|--------|
| Free | Reduced | Total |
| 185 | 44 | 229 |
| 36.35% | 8.64% | 44.99% |

CMS 2020/21 End Of Year Data

Certified Enrollment 10/15/20

| Grade | Male | Female | Total |
|---------------|------------|------------|------------|
| 8 | 34 | 45 | 79 |
| 7 | 45 | 42 | 87 |
| 6 | 46 | 47 | 93 |
| 5 | 43 | 40 | 83 |
| Totals | 168 | 174 | 342 |

End of Year Enrollment 06/02/2021

| Grade | Male | Female | Total |
|---------------|------------|------------|------------|
| 8 | 33 | 44 | 77 |
| 7 | 45 | 42 | 87 |
| 6 | 48 | 49 | 97 |
| 5 | 44 | 41 | 85 |
| Totals | 170 | 176 | 346 |

Open Enrollment by Grade

| Grade | Total |
|--------------|-----------|
| 8 | 8 |
| 7 | 9 |
| 6 | 9 |
| 5 | 7 |
| Total | 33 |

Special Education

| Grade | IEP Students |
|--------------|--------------|
| 8 | 4 |
| 7 | 10 |
| 6 | 12 |
| 5 | 8 |
| Total | 34 |

Free and Reduced Lunch

| Building | Free | Reduced | Total |
|-------------------|------------|-----------|------------|
| CMS | 103 | 29 | 132 |
| Percentage | 29% | 8% | 38% |

10 or More Absences

| Grade | Student |
|--------------|-----------|
| 8 | 28 |
| 7 | 23 |
| 6 | 23 |
| 5 | 23 |
| Total | 97 |

Average Daily Attendance

| | |
|---------------------------------|---------------|
| Average Daily Attendance | 95.51% |
|---------------------------------|---------------|

Washington High School July year end data 2020/2021 school year

Certified Enrollment on 10/01/20

| Grade | Male | Female | TOTAL |
|-------|-------------|------------|----------------|
| 9th | 33 | 53 | 86 |
| 10th | 36 | 50 | 86 |
| 11th | 39 | 41 | 80 |
| 12th | 42 | 36 | 78 |
| | total = 150 | total=0180 | altogether=330 |

End of Year Enrollment 6/2/21

| Grade | Male | Female | TOTAL |
|-------|-----------|-----------|-----------------|
| 9th | 33 | 55 | 88 |
| 10th | 36 | 51 | 87 |
| 11th | 39 | 41 | 80 |
| 12th | 43 | 34 | 77 |
| | total=151 | total=181 | altogether =332 |

Special Education

| Grade | IEP Students |
|--------|--------------|
| 9th | 3 |
| 10th | 11 |
| 11th | 13 |
| 12th | 8 |
| total= | 35 |

Open Enrollment by Grade

| Grade | TOTAL |
|-------|-----------|
| 9th | 11 |
| 10th | 8 |
| 11th | 8 |
| 12th | 9 |
| | total= 36 |

10 or More Absences

| Grade | Students |
|--------|----------|
| 9th | 30 |
| 10th | 35 |
| 11th | 24 |
| 12th | 34 |
| total= | 123 |

Free and Reduced Lunch

| <i>Building</i> | <i>Free</i> | <i>Reduced</i> | TOTAL |
|-----------------|-------------|----------------|--------|
| WHS | 88 | 19 | 107 |
| Percentage | 26.69% | 17.36% | 32.42% |

Average Daily Attendance

| | |
|------------|--------|
| Percentage | 94.40% |
|------------|--------|

Membership Count Report

From: 09/21/2020 - Monday to: 09/21/2020 - Monday

| Day | | KA | KB | KC | KD | EC | HK | KG | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
|------------|--------|----|----|----|----|----|----|-----|----|----|----|----|----|----|----|----|----|----|----|----|-------|
| 09/21/2020 | F | 19 | 0 | 0 | 2 | 4 | 0 | 53 | 33 | 43 | 39 | 39 | 40 | 47 | 42 | 45 | 53 | 50 | 42 | 35 | 586 |
| | M | 18 | 0 | 0 | 12 | 8 | 0 | 47 | 46 | 47 | 45 | 34 | 43 | 46 | 45 | 34 | 33 | 36 | 39 | 42 | 575 |
| | Totals | 37 | 0 | 0 | 14 | 12 | 0 | 100 | 79 | 90 | 84 | 73 | 83 | 93 | 87 | 79 | 86 | 86 | 81 | 77 | 1161 |

Membership Count Report

From: 05/24/2021 - Monday to: 05/24/2021 - Monday

| Day | | KA | KB | KC | KD | EC | HK | KG | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
|-----------|--------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|
| 5/24/2021 | F | 20 | 0 | 0 | 2 | 4 | 0 | 49 | 31 | 42 | 40 | 40 | 41 | 49 | 42 | 43 | 55 | 51 | 41 | 28 | 578 |
| | M | 18 | 0 | 0 | 11 | 9 | 0 | 45 | 48 | 47 | 46 | 34 | 44 | 47 | 44 | 32 | 33 | 36 | 39 | 38 | 571 |
| | Totals | 38 | 0 | 0 | 13 | 13 | 0 | 94 | 79 | 89 | 86 | 74 | 85 | 96 | 86 | 75 | 88 | 87 | 80 | 66 | 1149 |

EMPLOYEE EXPRESSION

The board believes the district has an interest in maintaining an orderly and effective work environment while balancing employees First Amendment rights to freedom of expression and diverse viewpoints and beliefs. When employees speak within their official capacity, their expression represents the district and may be regulated. The First Amendment protects a public employee's speech when the employee is speaking as an individual citizen on a matter of public concern. Even so, employee expression that has an adverse impact on district operations and/or negatively impacts an employee's ability to perform their job for the district may still result in disciplinary action up to and including termination.

Employees who use social media platforms are encouraged to remember that the school community may not be able to separate employees as private citizens, from their role within the district. Employee expression on social media platforms that interferes with the district's operations or prevents the district from functioning efficiently and effectively may be subject to discipline up to and including termination.

A district employee who acts to protect a student for engaging in free expression or who refuses to infringe on students engaging in free expression; and who is acting within the scope of their professional ethics will not be retaliated against or face any adverse employment action based on their behavior provided that expression is otherwise permitted by law and board policy.

If the board or court finds an employee that is subject to licensure, certification or authorization by the Board of Educational Examiners discriminated against a student or other co-employee, the board will refer the employee to the Board of Educational Examiners for additional proceedings as required by law and which may result in discipline up to and including termination.

Legal Reference: U.S. Const. Amend. I
 Iowa Code §§ 279.73; 280.22

Cross Reference: 502.3 Student Expression
 504.3 Student Publications

Approved _____

Reviewed _____

Revised _____

STUDENT EXPRESSION AND STUDENT PUBLICATIONS CODE

- A. **Student Expression defined:** Student Expression is speech, action or other forms of expression which convey a student's beliefs, views or opinions.
- B. **Official school publications defined:** An "official school publication" is material produced by students in journalism, newspaper, yearbook, or writing classes and distributed to students either free or for a fee.
- C. **Limitations to Student Expression**
1. No student will express, publish or distribute publication material which is:
 - a. obscene;
 - b. libelous;
 - c. slanderous; or
 - d. encourages students to:
 - 1) commit unlawful acts;
 - 2) violate lawful school regulations;
 - 3) cause the material and substantial disruption of the orderly and efficient operation of the school or school activity;
 - 4) disrupt or interfere with the education program;
 - 5) interrupt the maintenance of a disciplined atmosphere; or
 - 6) infringe on the rights of others.
- D. **Responsibilities of students for official school publications.**
1. Students writing or editing official school publications will assign and edit the news, editorial and feature contents of the official school publications subject to the limitations of the student publications code and the law.
 2. Students will strive to achieve professional standards of accuracy, fairness, objectivity and thoroughness in each and every aspect of official school publications.
 3. Students will strive to achieve professional standards of grammar, usage, punctuation and spelling for clarity and accuracy of official school publications.
- E. **Responsibilities of faculty advisors for official school publications.**
- Faculty advisors will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. Official school publications are produced under the supervision of a faculty advisor. Faculty advisors to students producing official school publications shall supervise the production of the student staff in order to maintain professional standards of English journalism. District employees acting within the scope of their professional ethics will not suffer adverse employment action or retaliated against for acting to protect a student for engaging in authorized student expression or for refusing to infringe on protected student expression.
- F. **District employee rights**
- Any District employee or official, acting within the scope of that person's professional ethics, if any, shall not be dismissed, suspended, disciplined, reassigned, transferred, subject to termination

STUDENT EXPRESSION AND STUDENT PUBLICATIONS CODE

or nonrenewal of a teaching contract or extracurricular contract, or otherwise retaliated against for acting to protect a student for engaging in expression protected by law, or refusing to infringe upon student expression that is protected by law.

G. **Liability**

Student expression, including student expression in an official school publication will not be deemed to be an expression of the school district. The school district, the board, and the employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student expression. The liability, if any, is only to the extent of interference or alteration of the speech or expression.

H. **Appeal procedure**

1. Students who believe they have been unreasonably restricted in their exercise of expression in an official student publication will seek review of the decision through the student grievance procedure, under board policy 502.4.

2. Persons who believe they have been aggrieved by a student-produced official student publication will file their complaint through the citizen grievance procedure, under board policy 213.1.

I. **Time, place and manner of restrictions on student expression.**

1. Student expression may be conveyed and official student publications may be distributed in a reasonable manner on or off school premises.

2. Student expression and distribution of official school publications in a reasonable manner will not encourage students to:

- a. commit unlawful acts;
- b. violate school rules;
- c. cause the material and substantial disruption of the orderly and efficient operation of the school district or school activity;
- d. disrupt or interfere with the education program;
- e. interrupt the maintenance of a disciplined atmosphere; or
- f. infringe on the rights of others.

USE OF RECORDING DEVICES ON SCHOOL PROPERTY

District-Generated Recordings

The district believes in the importance of providing a safe and enriching learning environment possible for its students. The district uses digital recording devices on school property including school transportation vehicles to help protect the safety of district students, employees and community members; and to safeguard district property which is funded using public resources. Additionally, district-generated recordings of students engaging in the district's educational and extracurricular programs can be essential to engage positively with the school community and promote the value of public education.

In order to balance privacy and safety interests, no recording devices will be utilized on district property where individuals maintain a reasonable expectation of privacy. These areas include but are not limited to: the school nurse's office, restrooms, locker rooms, changing areas, lactation spaces and employee break areas.

Recordings of students have the potential to be considered education records. Any recordings will be maintained and accessed in compliance with the requirements of the Family Education Rights and Privacy Act and the district's policy on student records.

Recordings will be digitally maintained and stored for an appropriate amount of time to maintain the safety of the educational environment and to safeguard district property, after which they will be destroyed. The superintendent or superintendent's designee will establish any necessary regulations related to the secure storage, maintenance, viewing and destruction of digital recordings.

Non-District Generated Recordings

The use of non-district owned recording devices on school property and at school events will be regulated. Students, parents and community members will not be permitted to take recordings of other students or employees during school hours unless the recording is authorized in advance by building administration. Students and employees found to violate this policy will be subject to disciplinary measures consistent with board policy and applicable student and employee handbooks. This policy will not be construed or enforced in a way that infringes on employee activity otherwise protected by law.

It is important to foster a community spirit and sense of unity within the district. However, the district acknowledges that not every student or staff member feels comfortable or safe being recorded. At district-sponsored extracurricular events and activities, the use of non-district owned recording devices by the public may be monitored by administration if a concern is made known to district administration by a student, employee or parent. Any individuals determined to be making recordings considered bothersome to students or staff may be asked to stop or destroy their recording and may be asked to leave the event.

Legal Reference: 20 USC 1232
Iowa Code §§ 279.8

Cross Reference: 506.1 Student Records
711.2R2 Use of Recording Devices on School Buses

Approved _____

Reviewed _____

Revised _____

First Reading July 19, 2021

USE OF DISTRICT OWNED RECORDING DEVICES ON DISTRICT PROPERTY REGULATION

The board supports the use of recording devices on district property as a means to monitor and maintain a safe environment for students and employees. District property includes district-owned land, buildings, vehicles, buses and any other property as needed. The contents of the recordings may be used as evidence in a student or employee disciplinary proceeding.

Student Records

The content of the recordings may be a student record subject to federal and state law, board policy and administrative regulations regarding confidential student records. Generally, surveillance video that does not capture any specific incident is not a student record or personnel record and may be disclosed as a public record upon request. Only those persons with a legal basis or legitimate educational purpose may view the recordings. In most instances, individuals with a legitimate educational purpose may be the superintendent, building principal, classroom teacher, transportation director, bus driver, HR director and special education staffing team. A parent may inspect, review or be informed of the content of the recording without consent from any student or parent of a minor student also shown in the recording, whether the student is a bystander to an incident or directly involved. The district may, but is not obligated by law to provide a copy of a recording to a parent or student upon request.

A recording during a school-sponsored trip, such as an athletic event, may also be accessible to the sponsor or coach of the activity. If the content of the recording becomes the subject of a student disciplinary proceeding, it will be treated like other evidence in the proceeding.

Notice

The school district will annually provide the following notice to students, employees, and parents:

The Cherokee Community School District Board of Directors has authorized the use of recording devices on school district owned property. The recording devices will be used to enhance safety and security within the educational environment. Students, employees, and parents are hereby notified that the content of the recording may be used in a student or employee disciplinary proceeding. The content of the recordings may be considered confidential student records and will be retained with other student records. Recordings will only be retained if necessary for use in a student or employee disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view the recording of their child.

The following notice will also be placed on all school buses equipped with recording devices:

This building/bus is equipped with a recording /audio monitoring system.

USE OF DISTRICT OWNED RECORDING DEVICES ON DISTRICT PROPERTY REGULATION

Review of Recording Devices

The school district will review the recordings when necessary, as a result of an incident reported by an employee or student. The recordings may be re-circulated for erasure after 60 days.

If not public records, the viewing of the recordings is limited to the individuals having a legitimate educational purpose. A written log, as appropriate, may be kept of those individuals viewing the recordings stating the time, name of individual viewing and the date the recordings was viewed.

Student Conduct

Students are prohibited from tampering with the recording devices on the school property. Students found in violation of this regulation will be disciplined in accordance with the school district discipline policy and Good Conduct Rule and will reimburse the school district for any repairs or replacement necessary as a result of the tampering.

Employee Conduct

District-generated recordings may be used as evidence in employee disciplinary matters, as appropriate. Employees are prohibited from tampering with recording devices on school property. Employees found to be in violation of this regulation will be subject to disciplinary action as outlined in the employee handbook and relevant board policies.

First Reading: July 19, 2021

WEAPONS IN THE SCHOOL DISTRICT

The board believes weapons, other dangerous objects and look-a-likes in school district facilities and at school district-approved events cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees and visitors on the school district premises or property within the jurisdiction of the school district.

All weapons, dangerous objects and look-a-likes are prohibited to be carried, possessed, transported or otherwise stored on school district property and to school district-approved events. Exceptions to this policy include weapons carried by the following individuals in performance of their official duties:

- law enforcement;
- military personnel;
- corrections officers;
- individuals approved in writing by the Superintendent, and;
- students and individuals approved in writing by the Superintendent who are actively engaging in a school district approved firearms safety course, hunter education course or shooting sports activity.

Individuals found to be in violation of this district policy will be required to immediately remove the weapon, dangerous object or look-a-likes from the school district property or event. Students found to be in violation of this policy or any other board policies related to weapons will be subject to disciplinary proceedings.

Note: In 2021, the legislature made changes to decriminalize the carrying of firearms on campus by certain individuals if certain circumstances are met. However, much like creating tobacco-free campuses, schools maintain the authority to choose whether to place additional limitations on the carrying of firearms on district property as needed to protect the health and safety of students and staff.

Legal Reference: 18 U.S.C. § 921
Iowa Code §§ 279.8; 280.21B; 483A.27(11), 724
281 I.A.C. 12.3(6)

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
507 Student Health and Well-Being

Approved _____

Reviewed _____

Revised _____

First Reading: July 19, 2021